



Challenger Series in Figure Skating 2016/17



TALLINN TROPHY

Tallinn Trophy 2016

Tallinn, Estonia

20.11-25.11.2016

ANNOUNCEMENT



Tallinn Trophy 2016

An International Senior Competition

for

Men, Ladies, Pairs and Ice Dance

organized by

**The Estonian Skating Union,
Union of Tallinn Figure Skating Clubs and
Tallinn Figure Skating School**

Tallinn, Estonia

20.11-25.11.2016

A competition as part of the



Challenger Series in Figure Skating 2016/17

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

The **Tallinn Trophy** will be conducted in accordance with the ISU Constitution and General Regulations 2016, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2016, and the relevant ISU Communications.

Participation in the **Tallinn Trophy** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective Member Federation.

2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Tallinn Trophy** is part of the ISU Challenger Series in Figure Skating 2016/17 and will be conducted in accordance with additional requirements as specified in the General Announcement for the ISU Challenger Series in Figure Skating 2016/17 as well as ISU Communication 1994.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, ISU Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the ISU Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or a ISU Grand Prix of Figure Skating events does not limit the participation in events of the ISU Challenger Series.

ISU CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the ISU Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different ISU Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form an ISU Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual ISU Challenger Series Ranking in Figure Skating after the last event of the ISU Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the ISU Challenger Series in Figure Skating 2016/17 as well as ISU Communication 1994.

3. TECHNICAL DATA

PLACE **Main and Practice arena: Tondiraba Ice Hall, Varraku str. 14, Tallinn**
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rule 611, paragraphs 1 and 2. Duration: 2 min., 40 sec. +/- 10 sec
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min. and 30 sec., +/- 10 sec.
LADIES	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016 Rule 611, paragraphs 1 and 2. Duration: 2 min., 40 sec. +/- 10 sec
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rule 620, paragraphs 1 and 2 for 2016/17. Duration: 2 min., 40 sec. +/- 10 sec
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2016, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min. and 30 sec., +/- 10 sec.
ICE DANCE	Short Dance	In accordance with ISU Technical Rules Ice Dance 2016, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 1998, 2003 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2016, Rule 710. The required elements to be skated are those listed in ISU Communication 1998, 2003, 2019 and subsequent updates. Duration: 4 min., +/- 10 sec.



4. ENTRIES

4.1 General

All Entries must be made by the Member concerned based on the regulations for the ISU Challenger Series in Figure Skating 2016/17.

Receipt of the entries will be confirmed in writing immediately by the Organizing Committee to the Member (Rule 115, paragraph 5).

Each Entry Form must be signed by an authorized ISU Member Representative such as President, General Secretary, Executive Director, CEO (Rule 104, paragraph 4). For more details, please refer to Rules 115, 131, 378 and ISU Communication No. 1628 or any update of this Communication.

4.2 Preliminary Entries

The preliminary entry form must reach the Organizer by latest: **September 30, 2016** using the respective preliminary entry form.

4.3 Entries by Name

4.3.1 Entries of Competitors

Maximum 3 entries by discipline per Member.

Entries by names must be made simultaneously to:

Tallinn Trophy 2016 Organizing Committee

Varraku str. 14 Tallinn

e-mail: tallinntrophy@gmail.com

and to:

ISU Secretariat

fax: +41 21 612 66 77

e-mail: entries@isu.ch

not later than: **Friday, October 21, 2016 – 20:00 h (local time Tallinn).**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The official entry form for Judges must reach the Organizing Committee and the ISU Secretariat, not later than **October 21, 2016 – 20:00 h (local time Tallinn).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in a one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be listed on the Entry Form "Composition of Delegation" and must reach the Organizing Committee and the ISU Secretariat (addresses mentioned above), not later than **Friday, October 21, 2016 – 20:00 h (local time Tallinn, EST)**.

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

65.00 € per single skater
90.00 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason. Each federation has to pay for its participants 100% of the total amount right after the entry form confirmation.

Bank Account information: IBAN:
EE261010220010907015
SEB Bank
BIC/Swift: EEUHEE2X
Tallinna Uisuklubide Liit MTÜ Haabersti 3 3,
Tallinn, 13513, Estonia

5. APPOINTED EVENT OFFICIAL

This ISU Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the ISU Challenger Series in Figure Skating 2016/17 as well as ISU Communication 1994 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2016 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".



6. MEALS, LODGING and TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges participating, beginning with dinner on **Sunday, November 20, 2016** until breakfast on **Friday, November 25, 2016**.

Should any of the above mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators.

In accordance with the General Announcement for the ISU Challenger Series in Figure Skating 2016/17 as well as ISU Communication 1994, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the “senior” competitions of an ISU Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the “senior” category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

7. PRACTICE

Official practice for Competitors begins on **Monday, November 21, 2016**. The detailed schedule will be issued at the time of registration. According to ISU Rule 344 paragraph 4 after registration at accreditation for a competition, Competitors may not practice in a rink other than the official rink or rinks.

8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish competition music of excellent quality on CD in any other approved format, in accordance with Rule 343, paragraph 1. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, all covers/discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, short dance, free dance) must be recorded on a separate disc. In addition competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the “Program Content Sheet” must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport is **Tallinn Lennart Meri Airport (TLL)** with a distance of 6 km to the official hotel.

The OC will not be providing transportation from the airport for competitors, coaches, Team Leaders and Team Staff.

All Referees, the Technical Panel (Technical Controller, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, November 4, 2016** the



name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The official "travel form" should be used.

10. OFFICIAL HOTEL(S)

Park Inn by Radisson Meriton Conference & Spa Hotel Tallinn

Toompuiestee 27, 10149 Tallinn

phone: +372 6288100

e-mail: reservations.meriton.tallinn@rezidorparkinn.com

web: <http://www.parkinn.com/hotel-meriton-tallinn>

Prices:

Single Room 55 €

Twin / Double 68 €

Triple Room 93 €

All reservations have to be done directly to reservations.meriton.tallinn@rezidorparkinn.com. Please note that in order to get a discount price you must use password: „Tallinn Trophy “. Late date to book with this rates is 01.11.2016. Later upon room availability and rates might differ.

11. ACCREDITATION

The official accreditation for Teams is planned at the **Tondiraba Ice Rink** upon arrival.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee.

12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2016, Rule 352 and Rule 353 (Determination and publication of results) will be used.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.



14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

No exhibition will be held at this event.

16. MEETINGS FOR ISU EVENT OFFICIALS and JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Mrs. Zanna Kulik

Mobile phone: +372 56 610 164 e-mail: tallinntrophy@gmail.com

Mr. Juri Kononov

Mobile phone: +372 58 588 614

e-mail: tallinntrophy@gmail.com

18. EVENT SCHEDULE

Sunday, November 20, 2016	All day	Arrival of teams (Ice Dance, Pairs)
Monday, November 21, 2016	All day	Official practice (Ice Dance, Pairs)
		Team Leaders Meeting
		Individual Technical Panel Meetings per Discipline
		Judges Draw and Meeting (Ice Dance, Pairs)
		Ice Dance – Short Dance
		Pairs – Short Program
Tuesday, November 22, 2016		Official practice (Ice Dance, Pairs)
		Arrival of teams (Men, Ladies)
		Ice Dance – Free Dance
		Pairs – Free Skating
		Victory Ceremony - Ice Dance, Pairs
		Judges Draw and Meeting (Singles)
Wednesday, November 23, 2016		Official practice (Men, Ladies)
		Review meetings (Round Table Discussion for Judges and Technical Panel Review – Ice Dance, Pairs)
		Ladies – Short Program
		Men – Short Program
Thursday, November 24, 2016		Official Practice (Men, Ladies)
		Ladies – Free Skating
		Men – Free Skating
		Victory Ceremony – Men, Ladies
		Review meetings (Round Table Discussion for Judges and Technical Panel Review – Men, Ladies)

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries. Information will be updated after entries deadline.



FORMS AND DEADLINES

Number	Form	Deadline
Form 1	Preliminary Entry Form	September 30, 2016
Form 2	Composition of Delegation	October 21, 2016
Form 3	Entry Form for Competitors	October 21, 2016
Form 4	Entry Form for Judges	October 21, 2016
Form 5	Visa request form	October 21, 2016
Form 6	Team Travel Form	November 04, 2016
Form 7	Press Information	October 21, 2016
Form 8	Competition Music Information	October 21, 2016
Form 9	Ice Dance Music Information	October 21, 2016
Form 10	Program Content Form	October 21, 2016