

**29th Year of
PAVEL ROMAN MEMORIAL**

Olomouc, November 8th – 10th, 2024

Czech Republic



ANNOUNCEMENT / INVITATION

**29th Year of
PAVEL ROMAN MEMORIAL**

**The International Competition in Ice Dancing
for
Senior, Junior, Advanced Novice, Intermediate Novice and
Basic Novice Categories**

**Organized by the
Czech Figure Skating Association and
Figure Skating Club Olomouc**

November 8th - 10th, 2024

Olomouc, Czech Republic

1. GENERAL REGULATIONS

The **Pavel Roman Memorial 2024** will be conducted in accordance with the ISU Constitution and General Regulations 2024, the ISU Special Regulations and Technical Rules Ice Dancing 2024 and the relevant ISU Communications.

Participation in the **Pavel Roman Memorial** is open to all Competitors who belong to an ISU Member, Rule 109, paragraph 1, and qualify with regard to eligibility, according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and the relevant ISU Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2526 all Skaters who do not have the nationality of the ISU Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. The passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

All competitors must be entered through their respective Member Federation.

2. TECHNICAL DATA

2.1.Place

Zimni Stadion HC Olomouc (Ice Rink)

Hynaisova 9a, 772 00 Olomouc

(ice surface of 60 x 30 m)

2.2. Categories

2.2.1. Senior Ice Dance

Rhythm Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2630 and subsequent updates

Duration: 2 min., 50 sec., +/- 10 sec

Free Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 710. The required elements to be skated are those listed in ISU Communication 2630 and subsequent updates

Duration: 4 min., +/- 10 sec

2.2.2. Junior Ice Dance

Rhythm Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2630 and subsequent updates.

Duration: 2 min., 50 sec., +/- 10 sec

Free Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 710. The required elements to be skated are those listed in ISU Communication 2630 and subsequent updates

Duration: 3 min., 30 sec., +/- 10 sec.

2.2.3. Advanced Novice Ice Dance

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2024, Rule 711, ISU Communication 2625 and all pertinent ISU Communications.

Two (2) Pattern Dances are to be skated:

Westminster Waltz and Tango

Couples shall provide their own music for all Pattern Dances.

Free Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 710

The required elements to be performed are those listed in ISU Communication 2625 and subsequent updates.

Duration: 3 minutes, +/- 10 sec.

2.2.4. Intermediate Novice Ice Dance

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2024, Rule 711, ISU Communication 2625 and all pertinent ISU Communications.

Two (2) Pattern Dances are to be skated:

Foxtrot and Kilian

Couples shall provide their own music for all Pattern Dances.

Free Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 710.

The required elements to be performed are those listed in

ISU Communication 2625 and subsequent updates.

Duration: 2 min., 30 sec., +/- 10 sec.

2.2.5. Basic Novice Ice Dance

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2024, Rule 711, ISU Communication 2625 and all pertinent ISU Communications.

Two (2) Pattern Dances are to be skated:

Tango Fiesta and Rhythm Blues

Couples shall provide their own music for all Pattern Dances.

Free Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 710.

The required elements to be performed are those listed in

ISU Communication 2625 and subsequent updates.

Duration: 2 minutes, +/- 10 sec.

3. ENTRIES

3.1. Entries by name

3.1.1. General

All Entries for Pavel Roman Memorial must be made by the ISU Members and/or clubs and must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS. Declaration will need to be uploaded to the ORS as well.

3.1.2. Entries of Competitors

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fsk-ors.isu.swisstiming.com>

and will be submitted via the ORS simultaneously to the:

Czech Figure Skating Association

Václavské nám. 838/9

110 00 Praha 1 – Nové Město

Czech Republic

Phone: +420 230 234 505

E-mail: cfsa@czechskating.org

and to:

Organizing committee

Figure Skating Club Olomouc

Ice Rink Hynaisova 9a

772 00 Olomouc, Czech Republic

Phone: +420 606 158 770

E-mail: zwert@email.cz

not later than Tuesday, October 8th, 2024

3.1.3. Entries of Judges

Each participating ISU Member has the right to nominate one Judge with the qualification of at least Judge for International competitions for the event. The Entries of Judges must be made via the ISU Online Registration system (ORS) and reach the Organizing Committee and the Czech Figure Skating Association, **not later than Tuesday, October 8th, 2024.**

Accommodation and meals beginning with dinner on Friday November, 8th until breakfast on Monday November 11th, 2024 will be covered for this judges by the organizer.

3.1.4. Entries of Team Members

The names of all team members (Coaches, Team Leaders and all other chaperones) must be submitted via the ISU Online Registration System and must reach the Organizing Committee **not later than Tuesday, October 8th, 2024.**

4. ENTRY FEE

The entry fees for all entries are as follows:

€ 150,00 per couple

Payment must be made in advance not later than Tuesday, October 8th, 2024. If a couple withdraws from the competition after October 8th, 2024, half the entry fee will be refunded after deducting the bank charge.

Entry Fees must be paid till 8th October 2024 latest on the following account (we kindly ask to mention "Name of the skaters and Federation"!)

Bank: Komerční banka a.s.

Name and address of receiver of payment:

FIGURE SKATING CLUB OLOMOUC o.s.

Hynaisova 9 a, 772 00 Olomouc

Bank account: 43-1203420237/0100 , IBAN : CZ26 0100 0000 4312 0342 0237

SWIFT - BIC : KOMBCZPPXXX

Entries will not be accepted, if the Entry Fee has not arrived at the Organizers account in time.

5. MEALS, LODGING and TRAVEL EXPENSES

The Organizer will cover the expenses for provided rooms and meals for the invited Officials and for one judge from each participating country beginning with dinner on Friday November, 8th until breakfast on Monday November 11th, 2024. Travel expenses will be paid only to the invited Referees, Technical Controllers, Technical Specialists and Data and Replay Operators, based on the economy fare.

All Competitors, Coaches and Team Leaders have to bear their own expenses.

6. PRACTICE

Official practices for Competitors begin on Friday, November, 8th, 2024 after the Opening Ceremony. The detailed schedule will be issued at the time of the registration. All the practices will be realized in groups as drawn.

7. RESULTS

Results in all categories will be calculated in accordance with ISU Regulations 2024, Rules 352 and 353.

8. MUSIC / PLANNED PROGRAM CONTENT

Music will be played from digital mp3 files. The files with music must each participating couple send to email ilona.sogelova@email.cz till **Wednesday October 30st, 2024 latest**. The file name must clearly state full names of the competitors, program, country and the category, in which the couple is entered.

The titles composer and orchestras of the music to be used for the Pattern, Rhythm and free Dances must all be entered, in detail, by the ISU Member or the Skaters on the dedicated ISU Platform.

Each Couple must have an own back-up drive (USB Stick) for each Program in the MP3 format.

Please note: CDs will not be accepted by the Organizing Committee

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skaters on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Couples in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS

All participants are requested to announce to Organizing Committee as soon as possible, but no later than Tuesday October 8th, 2024 the all information of your arrival. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

Recommended ways of travelling:

By train from Prague (the International Vaclav Havel Airport Prague) to Olomouc.

By train from the nearest airports of Ostrava (Leoš Janáček Airport, the former Mošnov Airport) and Brno to Olomouc (the distance of 70, respectively 80 kilometres to cover).

Organizer will not provide any transport for participants.

10. OFFICIAL HOTEL

The official Hotel of 29th Pavel Roman Memorial will be the Flora Hotel in Olomouc. The Hotel is located in a quiet street, near the city centre, within a walking distance from the Ice Rink.

The address of the Hotel is: FLORA HOTEL
Krapkova 34, 779 00 Olomouc
Web: www.hotelflora.cz

The prices of the accommodation (including breakfast):

Single room:	COMFORT	1700 CZK
	SUPERIOR PLUS	2100 CZK
Double room:	COMFORT	2100 CZK
	SUPERIOR PLUS	2500 CZK

Hotel capacities can only be booked via the Organizing Committee. Hotel reservation requests need to be submitted via the ISU Online registration system (ORS) by latest Tuesday 8th October 2024.

The payment for the accommodation will be made in cash only in the Czech crowns or by card in any currency at the accreditation.

11. ACCREDITATION

The official accreditation will be for all participants (Referees, Technical Controller, Technical Specialists, Data and Replay Operators, Judges, Competitors, Coaches and other Team Members) at the Flora Hotel **on Friday, November 8th, 2024 from 13:30 to 15:30 hours**.

The Opening Ceremony and Opening Draws will be held at the Flora Hotel.

12. JUDGES MEETING

The initial judges meeting and draw will be **at the Flora Hotel on Friday, November 8th, 2024 at 16:00 hours** for all Judges, Referees, Technical Controllers, Technical Specialists and Data & Replay Operators. The Round Table Discussions are scheduled for Sunday, November 10th, 2024 after the competition.

13. AWARDS

The couples placed in the first three places in each category will obtain cups; all the participants will be presented with diplomas.

14. VICTORY CEREMONY AND EXHIBITION

All the participants will be invited to the ice during the final Victory Ceremony. There will be no Exhibition at Pavel Roman Memorial 2024.

15. BANQUET

The final banquet will take place in the café room in Hotel Flora on Sunday November 10th, 2024 at 8 p. m. All official guests and judges are being invited to the banquet. Other participants can buy the banquet tickets (30 € per person) during the Accreditation time or later, during the competition, in Organizing Committee Office on Ice Rink.

16. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The Organizer assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

17. INFORMATION

For further information please contact:

Organizing committee

Figure Skating Club Olomouc

Ice Rink, Hynaisova 9a

772 00 Olomouc, Czech Republic

E-mail: zwert@email.cz , konecna.monika@volny.cz

18. PRELIMINARY TIMETABLE:

Friday, November 8th, 2024

13:30 – 15:30	Accreditation – Flora Hotel
16:00 – 17:00	Judges Meeting – Flora Hotel
17:30 – 18:00	Opening Ceremony and Draws – Flora Hotel
18:30 – 19:15	Pattern Dance Practice – BASIC NOVICE
19:15 – 20:00	Pattern Dance Practice – INTERMEDIATE NOVICE
20:00 – 20:45	Pattern Dance Practice – ADVANCED NOVICE
21:00 – 21:45	Rhythm Dance Practice – JUNIOR

22:00 – 22:45 Rhythm Dance Practice – SENIOR

Saturday, November 9th, 2024

8:30 – 9:30 Pattern Dance Competition – BASIC NOVICE
9:45 – 10:45 Pattern Dance Competition – INTERMEDIATE NOVICE
11:00 – 12:00 Pattern Dance Competition – ADVANCED NOVICE
12:15 – 14:15 Rhythm Dance Competition – JUNIOR
14:30 – 15:15 Free Dance Practice – BASIC NOVICE
15:15 – 16:00 Free Dance Practice – INTERMEDIATE NOVICE
16:00 – 17:00 Free Dance Practice – ADVANCED NOVICE
17:15 – 18:15 Rhythm Dance Competition – SENIOR
18:30 – 19:30 Free Dance Competition – BASIC NOVICE
20:00 Round table discussion for BASIC NOVICE

Sunday, November 10th, 2024

7:00 – 8:00 Free Dance Practice – JUNIOR
8:15 – 9:15 Free Dance Practice – SENIOR
9:30 – 10:30 Free Dance Competition – INTERMEDIATE NOVICE
10:45 – 11:45 Free Dance Competition – ADVANCED NOVICE
12:00 – 13:45 Free Dance Competition – JUNIOR
14:00 – 15:30 Free Dance Competition – SENIOR
15:45 Round table discussions for INTERMEDIATE and ADVANCED NOVICE, JUNIOR and SENIOR
16:00 – 17:00 Victory Ceremony
20:00 – 24:00 Banquet – Flora Hotel

Please note:

This Timetable is subject to changes and will be updated in accordance with the final number of entries.

19. SUMMARY OF DEADLINES

	Dead line	
Entry by Name for Competitor	October, 8 th , 2024	ORS
Entry by Name for Judge	October, 8 th , 2024	ORS
Entry by Name for Team Members	October, 8 th , 2024	ORS
Hotel reservation request	October, 8 th , 2024	ORS
Travel Details	October, 8 th , 2024	ORS
Press Information	October, 8 th , 2024	ISU Portal
Competition Music Information	October, 8 th , 2024	ISU Portal
Ice Dance Music Information	October, 8 th , 2024	ISU Portal
Planned Program Content	October, 8 th , 2024	ISU Portal
Music	October 30 th , 2024	email ilona.sogelova@email.cz
Visa Request Form	a.s.a.p.	Form

**The Announcement and Visa Request form are also available at our website:
krasoolomouc.websnadno.cz**