



ANNOUNCEMENT



Neuchâtel Trophy 2008

February 14th to 16th 2008

Neuchâtel, Switzerland

Organized by:

SWISS SKATING UNION

and

CLUB DES PATINEURS DE NEUCHÂTEL-SPORTS



INVITATION and ANNOUNCEMENT

It is with great pleasure that the Swiss Skating Union (Union Suisse de Patinage) and the Neuchâtel Skating Club (Club des Patineurs de Neuchâtel-Sports) invites you to the

9th NEUCHATEL TROPHY

The 9th Neuchatel Trophy will be conducted in accordance with the ISU Constitution and General Regulations 2006, ISU Special Regulations Synchronized Skating 2006 and ISU Technical Rules for Synchronized Skating, as well as all pertinent ISU Communications.

Participation in the Neuchâtel Trophy is open to all Teams who belong to an ISU Member, Rule 130, paragraph 7, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3, and they meet the participation, citizenship and residency requirements in Rule 109. The composition of teams is determined by the special Regulations Synchronized Skating 2006.

Date: February 14th – 16th 2008

Place: Patinoires du Littoral, 4, Quai R. Comtesse CH - 2000 Neuchâtel,
(1hr 20 minutes from Geneva and 1hr 50 minutes from Zurich)
Competition rink: 30 m x 60 m (4000 spectators)

List of ISU Members invited:

Ice Skating Australia Incorporated	AUS
Österreichischer Eiskunstlauf Verband	AUT
Fédération Royale Belge de patinage artistique	BEL
Skating Federation of Bosnia and Herzegovina	BIH
Skate Canada	CAN
Croatian Skating Federation	CRO
Czech Figure Skating Association	CZE
Dansk Skøjte Union	DEN
The Estonian Skating Union	EST
Suomen Taittoluisteluliitto	FIN
Fédération Française des Sports de Glace	FRA
Deutsche Eislauf-Union e.V.	GER
National Ice Skating Association of UK Ltd	GBR
Hungarian National Skating Federation	HUN
Iceland Skating Association	ISL
Federazione Italiana Sport del Ghiaccio	ITA
Japan Skating Federation	JPN
The Latvian Skating Association	LAT
Lithuanian Skating Federation	LTU
Koninklijke Nederlandsche Schaatsenrijders Bond	NED
Norges Skøyteforbund	NOR
Polish Figure Skating Association	POL
The Figure Skating Federation of Russia	RUS
Association of Skating Sports of Serbia	SRB
Slovak Figure Skating Association	SVK
Slovene Skating Union	SLO
South African Figure Skating Association	RSA
Svenska Konstaktningsförbundet	SWE
Schweizer Eislauf Verband	SUI
The United States Figure Skating Association	USA



Categories

The competition will include the following categories:

- **Senior** Short Program and Free Skating
- **Junior** Short Program and Free Skating
- **Novice** Free Skating

General Regulations

The entire competition will be conducted in accordance with the ISU Constitution and General Regulations 2006, the Special Regulations & Technical Rules Synchronized Skating 2006, as well as all pertinent ISU Communications.

The results will be determined according to Special Regulation for Synchronized Skating 2006.

Technical Data / Programs

According to the ISU Special Regulations & Technical Rules for Synchronized Skating 2006, all pertinent ISU Communications (Short Program Rule 904 – 906; Free Skating 911 – 912).

Category	Program	Duration	Multiplying Factors
Senior	Short Program	Maximum: 2'50 min but may be less	0.8
	Free Skating	4.30 min +/-10 sec	1.6
Junior	Short Program	Maximum: 2'50 min but may be less	0.8
	Free Skating	4 min +/-10 sec	1.6
Novice	Free Skating	3.30 min +/-10 sec	1.0

Entries

Each invited ISU Member may enter 3 teams maximum per category. **Form I + Ia.**

The organizer reserves the right to limit the number of entries per ISU-Member.

All entries have to be sent to the Organizing Committee of the Neuchâtel Trophy 2008:

Organizer's address: CLUB DES PATINEURS DE NEUCHÂTEL-SPORTS
 4, Quai Robert Comtesse - CH - 2000 NEUCHÂTEL
 Phone ++41 32 842 29 79
 Fax ++41 32 842 29 79
 Internet: www.neuchatel-trophy.ch
 E-Mail: direction@neuchatel-trophy.ch

Final date for entries : December 1st 2007

The entry fee of CHF 480.-- for Senior and Junior Teams
 CHF 380.-- for Novice Teams

has to be paid before December 1st 2007 to

Banque Raiffeisen du Vignoble
 Rue du Centre 8
 CH-2023 Gorgier
 Account No 96824.35,
 Clearing Number: 80241
 IBAN CH40 8024 1000 0096 8243 5/CHF
 Swift: RAIFCH22 /Union des Banques Raiffeisen CH9001 St.Gallen
In case of cancellation, the Entry Fee will not be refunded.



Nomination of Judges

Each participating ISU Member may nominate one (1) international judge listed on the ISU list for Referees and Judges for Synchronized Skating 2007/2008. Only judges should be nominated who have attended a judges seminar for ISU Judging System. Two (2) judges may be nominated if the member is participating in more than one category. **Form II.**

The panel of officials for each category will compose of:

- 1 Technical Controller
- 2 Technical Specialists
- 1 Referee
- 1 Assistant Referee at ice level
- minimum of 7 Judges
- Assistants to the Panel (1 Data Operator, 1 Replay Operator, 1 Camera Operator)

Event Officials, except Technical Controller and Technical Specialists must arrive in Neuchâtel on Thursday afternoon, February 14th 2008. The first Judges meeting will be held on Thursday at 17.00 pm at the official hotel. The "Round Table Discussion" will be held on: Sunday, February 17th 2008 at 08.00 am at the official hotel. Technical Controller and Technical Specialists are asked to arrive in Neuchâtel on Wednesday evening February 13th.

Participation towards expenses

The Organizing Committee will pay hotel expenses and meals:

- for Judges and Referees of European Members from Thursday lunch time February 14th to Sunday morning February 17th 2008 including breakfast
- for judges of non-European Members from the evening of Wednesday February 13th to Sunday morning February 17th 2008 including breakfast
- for Technical Controllers and Technical Specialists from the evening of Wednesday February 13th to Sunday morning February 17th 2008 including breakfast

Accommodation for participating Teams is at their own expense. **Form III + IIIa.**

Accreditation / Registration Service

A reception service for accreditation will be provided for participating Teams, officials and judges as follows:

Wednesday February 13th 2008 from 17.00 to 19.00 at the Ice Rink

Thursday February 14th 2008 from 08.00 to 19.00 at the Ice Rink

Friday February 15th 2008 from 8.00 to 12.00 at the Ice Rink, for novices only.

Accommodation

Official hotel for event officials, Judges and VIPs:

HOTEL BEAULAC
Esplanade Ld Robert 2, CP 258
CH-2000 Neuchâtel
Phone ++41 32 723 11 11
Fax ++41 32 725 60 35
Email: hotel@beaulac.ch

A list of hotels that support the Neuchâtel Trophy is enclosed for your convenience. See also in Internet: www.neuchatel-trophy.ch or www.neuchateltourisme.ch
The organizing committee can be contacted: accomodation@neuchatel-trophy.ch



Transportation

It is to the responsibility of all participating teams to organize their transportation from Airport to Neuchâtel and back as well as from the Hotel to the Skating Rink and back at their own cost.

For further information regarding transport in Neuchâtel: accomodation@neuchatel-trophy.ch

Official Practice Sessions

Juniors:	Friday February 15th from 07.00 h
Seniors:	Friday February 15th from 10.00 h
Novice:	Saturday February 16th from 08.00 h

Additional practice sessions are available on Thursday at a price of CHF 60.-- per 15 minutes and will be granted in order of arrival of bookings. **Form IV.**

For all official practice sessions **Rule 922 paragraph 6** shall apply.

Program Content Sheets

With the entries, the teams should attach the Program Content Sheets, Form M (one for the short program, and one for the free skating program). The Planned Program Content Sheets must be signed by a coach or Team Representative. However, the programs content may be changed at the time of the competition. The deadline for this Form is 15 January 2008. **Form. M.**

It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

Music

Rule 724 shall apply.

Upon accreditation, all teams must hand in their competition music of excellent quality on magnetic tape, either cassettes or CD (compact disc) format. **Two (2) copies (original and back-up copy) for each program (short/free) must be submitted by the Team Leader/Manager at the time of registration.** All magnetic tapes must be properly inserted in their original cases and must be clearly identified with the name of the team, the category (junior), the type of program (short/free program) and must show the exact running time of the music (not skating time), which shall be certified by Team Leader/Manager, when submitted at the time of registration. Each program (short/free) must be recorded on one track and on separate cassette/CD.

It is **mandatory** that **Form II.** (music details) is supplied with the entry form.

Off Ice-Warm-up

Off-ice warm-up areas are located at the Stadium Hall, close to the Skating Rink.

Draws

The initial draw for the short program (Junior/Senior category) will take place: Thursday February 14th 2008 at 19.00 h at the 2nd ice Rink.

The Intermediate draw for free skating (including novice category) will take place after the Senior short program at the entrance to 2nd ice Rink.



Opening Ceremony

The Opening Ceremony will take place on Friday, February 15th, 30 minutes before the start of the Short Program Event.

Three skaters from each team will take part in the Ceremony as National Flag and team banner carriers.

Medals and Trophy

Medals will be presented to the top three teams of the final result of each category.

A trophy is presented to the final winning team of each category.

Security

Flash photography is strictly forbidden at any time during the competition.

Admission to Rink, dressing rooms and spectators' stands is only permitted with official accreditation card. Entry control will take place by security staff.

Video filming is only allowed in designated areas. Approval must be given by the Organizing Committee.

Medical service / Liability

In accordance with Rule 119, It is the sole obligation of each ISU Member participating in the competition, as defined in Rule 107, to provide medical and accident insurance for their athletes, officials and all other members of the ISU Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

Emergency medical services will be provided on site for all participants at the competition and official practice sessions.

The local hospital is 5 minutes distance from the ice-rink.

Doping Control

Anti-doping tests may be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1447 and 1448 or any further update of this Communication).

Team Party (on a boat)

A Team-Party will be held on Saturday, February 16th, at 22.30 h (after the end of the competition). We hope that as many Teams as possible will join us for what we hope will be a fun evening and an enjoyable end to your stay in Neuchâtel. **Limited tickets available. Form V.**

Information

If you require any further information or have any questions, please contact the official address of the Organizing Committee.



TENTATIVE SCHEDULE OF EVENTS

Wednesday February 13th 2008

17.00 - 19.00 h Official accreditation

Patinoires du Littoral
Welcome Desk

Thursday February 14th 2008

08.00 - 19.00 h Official accreditation

Patinoires du Littoral
Welcome Desk

07.00 - 19.00 h Extra practice ice

Patinoires du Littoral

17.00 h Judges initial Meeting

Hotel Beaulac

19.00 h Official Draw for Junior and Senior Event

2nd Ice Rink

20.00 h Official dinner for Officials, VIP, Committee

Friday February 15th 2008

08.00 - 12.00 h Official accreditation for Novice Teams

08.00 h Official practice JUNIOR Short Program

Patinoires du Littoral

11.00 h Official practice SENIOR Short Program

14.00 h Team Leader's Meeting

Press Room

16.30 h **Opening Ceremony**

17.00 h **JUNIOR Short Program**

19.30 h **SENIOR Short Program**

22.00 h End of competition

Official draw Free Skating
for Novice, Junior and Senior Free Skating
20 minutes after the end of the competition

Entrance to 2nd
Ice Rink



Saturday February 16th 2008

08.00 h	Official practice NOVICE Free Skating	
09.30 h	Official Practice JUNIOR Free Skating	
12.00 h	Official Practice SENIOR Free Skating	
15.00 h	NOVICE Free Skating	
16.30 h	JUNIOR Free Skating	
18.30 h	SENIOR Free Skating	
21.30 h	End of competition	
	Awards Ceremony 10 minutes after the end of the competition	
22.30 h	TEAM PARTY	On the boat
22.30 h	Late Dinner for Officials	

Sunday February 17th 2008

08.00 - 09.00 h	Judges Round Table Discussion	Hotel Beaulac
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