



International Synchronized Skating
January 17th-19th, 2008

3rd ISU-Synchronized Skating Competition
for
Senior and Junior Teams

and an
International Synchronized Skating Competition
for Novice Teams

January 17th - January 19th, 2008
in Berlin, Germany

ANNOUNCEMENT / INVITATION

organised by the
Deutsche Eislauf-Union e. V.



under the authorization of the
INTERNATIONAL SKATING UNION

ANNOUNCEMENT / INVITATION

Cup of Berlin 2008

International Synchronized Skating Competition



1. GENERAL

The Cup of Berlin 2008 is an ISU Synchronized Skating Competition for Juniors and Seniors and an Interclub Competition for Novice-Teams hosted by the Deutsche Eislauf-Union e.V. and organized with the support of the Berliner Eissport Verband e.V in Berlin, Germany, from 17th to 19th January 2008.

The Cup of Berlin 2008 will be conducted in accordance with the *ISU Constitution and General Regulations 2006*, the *ISU Special Regulations and Technical Rules Synchronized Skating 2006* and all relevant *ISU communications*.

Participation in the Cup of Berlin 2008 is open to all teams who belong to an ISU Member and whose team members and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3) and meet the participation, citizenship and residency requirements in Rule 109 and ISU Communication 1420. Passports of the skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation

A novice Team shall consist of 16 skaters; all of whom must have reached the age of twelve (10) and may not have reached the age of nineteen (15), before July 1st 2007.

A Junior Team shall consist 16 skaters; all of whom must have reached the age of twelve (12) and may not have reached the age of nineteen (19), before July 1st 2007.

A Senior Team shall consist of 16 skaters; all of whom must have reached the age of fourteen (14) before July 1st 2007.

2. TEAM ENTRY and NOMINATION of JUDGES

Each ISU Member has the right to nominate two teams for the Novice, Junior and Senior competition in the Cup of Berlin 2008. The host member is not bound to this restriction.

Entries for Teams, nominated Judges, Coaches, Team Leaders and Team Managers must be made only by the respective Members on the enclosed Official Forms and must reach the organiser not later than November 10th, 2007. Late entries can not be accepted. The official entry forms have to be used and be sent to:

OC Cup of Berlin 2008
Elke Treitz
Sudetenstr. 17
D- 69221 Dossenheim
Fax: +49 (12120) 2361 24
Email: Elke@Treitz.de

Please attach a Team Photo to your entry request; digital photo per Email would be best. Team Photo, Team Press Info and Results will be published in the World Wide Web. Each Team taking part in the Cup of Berlin acknowledges and consents to that fact.

Please find the Entry Forms in electronic version at: www.cup-of-berlin.com or www.eislauf-union.de

Deadline for Preliminary Entry Form: October, 13th 2007



3. ENTRY FEE

The entry fee of EURO 350,00 (net) per team is due at the time of application, to be paid through bank currency transfer. Please transfer the entry fee to the following Bank Account:

Empfänger / Recipient: Deutsche Eislaufer-Union e.V.
Name of the Bank: Dresdner Bank München
BLZ: 70080000
Kto / Account No.: 587900000
SWIFT-BIC: DRES DE FF 700
InterBank-AccNr (IBAN): DE26 7008 0000 0587 900000
Subject: CoB2008, <ISU-Member-Federation>, <Name of the Team>

Should a team withdraw from the Event after December 15th, 2007, the Entry Fee will not be refunded.

4. EVENT DATA

Host: Deutsche Eislaufer-Union e.V. (ISU Member Federation)

Venue Information: **Competition Rink**
Erika Heß Eisstadion
Müllerstr. 185, 13353 Berlin Wedding
Germany

A skating-rink with one indoor ice-rink (competition rink) and one outdoor ice-rink (not used in competition) next to each other with an ice surface of 30m x 60m each.

The Erika Heß Ice Rink has capacities for 1800 spectators.

Practice Rink
Sportforum Berlin Hohenschönhausen
Konrad-Wolf-Str.39, 13055 Berlin Hohenschönhausen
Germany

An indoor skating rink 30 x 60 m and a large warming up hall.

5. TECHNICAL DATA

ISU Rules shall be in effect according to *ISU Special Regulations Synchronized Skating 2006* as well as all pertinent ISU Communications. The following has to be noted: each participating team may enter up to four (4) alternates on the official Entry Form; Teams may include both boys/Men and girls/Women without restrictions; Teams of a Member Federation may enter more than one category using different music and different Programs, with a minimum change of 50% of the skaters. Only those skaters whose names are listed on the registration forms will be allowed to skate.

Music: Rule 705 and Rule 711 shall apply. Vocal music using lyrics is permitted. Additions of sounds of applause or cheers are not permitted.



Novice Teams

Free Skating: 3 min. 30 sec. +/- 10 sec.

The free skating must be a balanced program according to ISU Communication No.1398, ISU Regulations for Synchronized Skating 2006, Rule 711 and all pertinent ISU Communication.

Junior Teams

Short Program: 2 min. 40 sec., but may be less,

Program Standards according to Rule 704, paragraph 1. a).

The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2006, Rule 705, paragraphs 1 and 2, Group A and all pertinent ISU Communication.

Free Skating: 4 min. +/- 10 sec.

The free skating must be a balanced program according to ISU special Regulations for Synchronized Skating 2006, Rule 711 and all pertinent ISU Communication.

Multiplying Factors:

In accordance with ISU Special Regulations for Synchronized Skating 2006, Rule 738, paragraph 1 o) the factors for the Program Components are

Short Program 0,8

Free Skating 1,6

Senior Teams

Short Program: 2 min. 40 sec., but may be less,

Program Standards according to Rule 704, paragraph 1. a).

The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2006, Rule 705, paragraphs 1 and 2, Group A and all pertinent ISU Communication.

Free Skating: 4 min. 30 sec. +/- 10 sec.

The free skating must be a balanced program according to ISU special Regulations for Synchronized Skating 2006, Rule 711 and all pertinent ISU Communication.

Multiplying Factors:

In accordance with ISU Special Regulations for Synchronized Skating 2006, Rule 738, paragraph 1 o) the factors for the Program Components are

Short Program 0,8

Free Skating 1,6

6. RESULT CALCULATIONS

All results will be calculated using an electronic computer according to the *ISU Special Regulations Synchronized Skating 2006*, Rule 738ff ("ISU Judging System").

The three best-placed Teams in each event will be announced and honoured at the official Award Ceremony. The national anthem of the winner will be played and the flags of the medal winners hoisted.

7. PLANNED PROGRAM CONTENT

The "Program Content Sheet" must be returned to the Organizing Committee together with the entry forms within the deadline. It is mandatory that the Program Content Sheet is filled in precisely by each team in English using the terminology for the elements listed



in the Scale of Value Table published in *ISU Special Regulations Synchronized Skating 2006* as well as in all pertinent ISU Communications.

8. PRACTICE

The Official Practice in the Erika Hess Ice Rink (Competition Rink) will start on Friday, January 18st starting with the Novice Teams followed by Junior and Senior Teams according to starting order. Each Team will be allowed a ten (10) minutes' period of Official Practice Ice for the Short Program and a twelve (12) minutes' period for the Free Skating Program, free of charge.

Additional practice ice can be booked in the Sportforum Hohenschönhausen (Practice Rink). The Sportforum Hohenschönhausen is in a walking distance from the Quality Hotel. It is a heated Ice Rink 30x60 m. Additional practice is available starting on Wednesday, January 16th, and Thursday, January 17th 09:00 h until 21:00 h against certain charges. After the Official Draw no extra practice ice will be available (*ISU Special Regulations Synchronized Skating 2006*).

The Application Form for additional practice is attached. The additional practice ice schedule will be compiled in the order the requests reach the organizing committee and can be checked on www.cup-of-berlin.com.

9. MUSIC

All Teams shall furnish competition music of excellent quality on either cassettes or CD format. Each program (short/free) must be recorded on one track and on a separate disc or cassette.

Cassettes and CDs must show the event (Novice, Junior or Senior), the Team's name and nation and the exact running time of the music (not skating time) including any starting signal, and must be turned in at the time of registration.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must be listed for each Team on the official Music Information Form and attached to the official Entry Form for Teams.

If the Music Information is not completed and cassettes, tapes or discs are not provided, accreditation will not be given.

10. TECHNICAL AND JUDGES PANEL

Each participating ISU Member may nominate only one (1) Judge, listed on the ISU list of Referees and Judges for Synchronized Skating 2007/2008. The host ISU Member may nominate two (2) Judges listed on the ISU list of Referees and Judges for Synchronized Skating 2007/2008. The Referees, Technical Specialists and Technical Controller will be nominated by the Organizing Committee and chosen from the respective ISU list for Synchronized Skating 2007/2008. The official Judges' Nomination Form must be sent to addresses mentioned under 2.) not later than **November, 10th 2007**.

The Draw for the Panel of Judges will be made at the **Judges' Meeting** which will be held on Thursday, January 17th 2008 at 17:30 h at the QUALITY Hotel.

The **Judges' Round Table Talk** will be held

Novices' Panel Saturday, January 19th 2008 at 8:00 h at the Erika Hess Eisstadion.

Juniors' Panel and

Seniors' Panel on Sunday, January 20th 2008 at 9:00 h at the QUALITY Hotel.

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11. EXPENSES PROVIDED

Travel expenses will be paid to the Technical Panel (Technical Specialists and Technical Controller) and Referees only, based on economy airfare.

The organiser will provide **accommodation** for the invited Technical Panel, the Referees and the nominated Judges.

OC will provide **meals** for the Technical Panel, the Referees and the nominated Judges from January 17th, starting with dinner till January 20th, ending with breakfast.

The official hotel for Referees and Judges:

QUALITY Hotels****

Quality Hotel & Suites Berlin City East

Landsberger Allee 203

D-13055 Berlin

Tel.: +49 (30) 978 08 0

Fax: +49 (30) 978 08 450

E-mail: berlin@quality-hotel-berlin.de

Internet : www.quality-hotel-berlin.de

The rooms at Quality Hotel for the Technical Panel and nominated Judges will be reserved by the Organizing Committee upon receipt of the entry.

The OC will provide the **transportation** for the Technical Panel, Referee and nominated Judges both from/to airport (Tempelhof or Schönefeld) or railway station (free of charge).

All Competitors (Teams), Coaches, Team Managers, Team Leaders, Physician staff, Doctors and Chaperones have to bear their own expenses.

12. REGISTRATION / ACCREDITATION

Accreditation will be given to ISU Office Holders and Guests, the Technical Panel and the Judges, Participants (Team Members), one Team Manager and one Coach per Synchro-Team. Not more than 2 Officials, one Team Leader and one Medical Attendant of each ISU Member will also receive an accreditation provided they are Council Members of their National Federation (including Presidents) or the General Secretary of the Head Office of their Federation. Each Member Federation confirms the function of each Team Member with the official entry form "Composition of Delegation".

The registration for the Technical Panel, Referees, Judges, Teams, Accredited Coaches, Team Leaders and Team Managers will be given at Quality Hotel, January 17th 2008 from 08.00 h until 20.00 h.

13. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.



The ISU and the Deutsche Eislaufer-Union assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred by Competitors and Officials.

14. PUBLICITY WAIVER

Members, Teams and Competitors hereby acknowledge and consent to the fact that the Cup of Berlin 2008 may be televised either in whole or in part and broadcasted on a worldwide basis.

According to ISU Rule 131 by entering, both Member and the Competitors (in this particular case the Teams) hereby certify and warrant that the music and choreography presented and used by the SyS-competitor (Team) in the Cup of Berlin 2008 have been fully cleared and authorized for public use and consent to the use of the 'Teams name, biography and likeness on or in connection with any television or radio program broadcast and re-broadcast throughout the world, motion picture, print media or the advertising and the publicizing of such program without further clearance or payments of any kind on the part of the ISU, the organizing Member Federation Deutsche Eislaufer-Union e.V., the Organizing Committee or the relevant network or broadcasters being required.

15. INFORMATION

Please address all requests to: Deutsche Eislaufer-Union e. V.
OC „Cup of Berlin“
Mobile: +49 151 12244155
Fax: +49 12120 236124
Email: et@cup-of-berlin.de

EVENT-PAGE

The OV will provide all information on the event-page.
Stay informed on...
www.cup-of-berlin.com

HOTEL INFORMATION

Hotel accommodation at special rates will be offered to teams in the official hotel:

**Quality Hotel & Suites Berlin City
East******

Landsberger Allee 203
D-13055 Berlin
Tel.: +49 (30) 978 08 0
Fax: +49 (30) 978 08 450

E-mail: berlin@quality-hotel-berlin.de
Internet : www.quality-hotel-berlin.de

All hotel reservations and pre-payments of hotel rooms in the Official Hotel will be made by the teams. Please use one of the attached forms.



TEAM-MEALS

The QUALITY hotel offers meals for a special team rate. Find the form to order the meal for your team at www.cup-of-berlin.com

TEAM-TRANSPORTATION

Also all bus reservations and payment will be made by the teams. The Organizing Committee supports you with some contact dates:

BusArt Tours GmbH

Württembergerallee 2

14052 Berlin

Tel: +49 (30) 303083 0

Fax: +49 (30) 303083 55

Email: info@busart-tours.de

Internet: www.busart-tours.de

Please find more information on www.cup-of-berlin.com

TEAM PARTY

Celebrate yourself and join the Team Party on Saturday night after the Award Ceremony in the QUALITY-Hotel. A DJ will guarantee for good music. Price per person € 27,- dinner and one soft drink included.

Registration required for the Team Party, see form attached.

**16. PRELIMINARY EVENT SCHEDULE**

(subject to changes)

Tuesday, January 15th 2008

Afternoon – Additional Practice (In-Official) on demand (Practice Rink)

Wednesday, January 16th 2008

All day Additional Practice (In-official) (Practice Rink)

Thursday, January 17th 2008

All day	Official Accreditation (QUALITY-Hotel)
All day	Additional Practice (In-official) (Practice Rink)

17.30 h	Judges' Meeting (QUALITY Hotel)
19:00 h	Team Leaders' - / Coaches Meeting (QUALITY-Hotel)
20:30 h	Opening Off Ice / Official Draw (QUALITY-Hotel)

Friday, January 18th 2008 (Competition Rink)

Morning	Official Practice Free Skating Novice Teams (Starting Order)
	Official Practice Short Program Junior Teams (Starting Order)
	Official Practice Short Program Senior Teams (Starting Order)

Afternoon	Novices'	Free Skating
	Juniors'	Short Program
Evening	Seniors'	Short Program

Saturday, January 19th 2008 (Competition Rink)

Early Morning	Judges Round Table Talk – Novices' Panel (Ice Rink)
	Official Practice Free Skating Junior Teams (Starting Order)
	Official Practice Free Skating Senior Teams (Starting Order)

Afternoon	Juniors'	Free Skating
Evening	Seniors'	Free Skating

Award Ceremony

Team Party (QUALITY-Hotel)

Sunday, January 20th 2008

08:00	Judges Round Table Talk – Juniors' Panel
	Judges Round Table Talk – Seniors' Panel