



ZAGREB 
SNOWFLAKES
TROPHY 2016

ANNOUNCEMENT

13th ZAGREB SNOWFLAKES TROPHY 2016

March 10 – 12, 2016

Zagreb, Croatia

Hosted by:

CROATIAN SKATING FEDERATION

Organized by:

ZAGREB SNOWFLAKES SYNCHRONIZED SKATING CLUB

1. GENERAL REGULATIONS

The Zagreb Snowflakes Trophy will be conducted in accordance with the ISU Constitution and General Regulations 2014, ISU Special Regulations and Technical Rules Synchronized Skating 2014 as well as all pertinent ISU Communications i.e. ISU Communication No 1934 and 1947.

Participation in Zagreb Snowflakes Trophy is open to all teams who belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4 and they meet the participation, citizenship and residency requirements according to Rule 109 and ISU Communication No. 1420 (or any update of this Communication).

2. TECHNICAL DATA

The Zagreb Snowflakes Trophy will take place at the “Dom sportova” ice rink with the ice surface of 28 m x 58 m. Dom sportova is indoor, heated, air conditioned and artificial ice rink.

Senior Teams		
<i>shall consist of 16 skaters, whom must have reached at least the age of 15 by July 1, 2015</i>		
Short Program:	maximum 2 minutes 50 seconds	Factor 0,8
Free Skating Program:	4 minutes 30 seconds ($\pm$ 10 seconds)	1,6

Advanced Novice Teams		
<i>shall consist of 16 skaters, whom must have reached the age of 10 but not have reached the age of 15, by July 1, 2015</i>		
Free Skating Program:	3 minutes 30 seconds ($\pm$ 10 seconds)	Factor 1,0

Basic Novice A Teams		
<i>shall consist of 8 to 12 skaters, whom must have not reached the age of 15, by July 1, 2015</i>		
Free Skating Program:	3 minutes ($\pm$ 10 seconds)	Factor 1,7
Elements:	ISU Communication No 1934 and 1947	Falls 0,5

Basic Novice B Teams		
<i>shall consist of 8 to 16 skaters, whom must have not reached the age of 15, by July 1, 2015.</i>		
Free Skating Program:	3 minutes ($\pm$ 10 seconds)	Factor 1,7
Elements:	ISU Communication No 1934 and 1947	Falls 0,5

3. ENTRIES AND REGISTRATION

Preliminary entries (by number) must reach the Organizing Committee no later than **November 20, 2015**.

Final Entries must reach the Organizing Committee no later than **January 18, 2016**. Entries must be made by the Member concerned. Receipt of the entries will be confirmed in writing by the Organizers to the Members.

Entry forms listing Competitors and substitutes must be sent to:

ZAGREB SNOWFLAKES TROPHY 2016

Trg Krešimira Čosića 11

HR 10000 Zagreb

Fax ++385 1 3093 547

E-Mail: synchro@croskate.hr

Accreditation will be provided for official registered Team members and Officials in Hotel Panorama, starting on Wednesday, March 9, 2016 at 10:00 hours.

The Team Leaders/ Managers are requested to bring **copies of passports of all skaters** (a Team-folder, sorted in alphabetical order) and present at the time of registration. These will be checked before the Opening Draw.

Please enclose Team photo.

3.1. ENTRY FEE

An entry fee of 450.- EUR per Senior team is required at the time of application, amount to be paid via Bank transfer. For Advanced Novices and Basic Novices Teams the entry fee of 400.- EUR per Team is required at the time of application, amount to be paid via bank transfer.

Payment can be made no later than the Final Entry deadline on **January 18, 2016**. Payment must be made by bank transfer in EUR. Bank Fees have to be paid directly to the bank.

Should a Team withdraw from the Event after Final Entry deadline, the entry fee will not be refunded.

Payment details:

User name:	KSK ZAGREBAČKE PAHULJICE (Zagreb Snowflakes SyS Club)
User address:	Trg Krešimira Čosića 11, HR-10000 Zagreb, Croatia
Bank name:	ZAGREBAČKA BANKA
Bank address:	Trg bana Josipa Jelačića 10, HR-10000 Zagreb, Croatia
BIC (SWIFT):	ZABAHR2X
IBAN:	HR7423600001101481665
Amount:	450,00 EUR (Senior Teams) and/or 400,00 EUR (Novices Teams)

4. OFFICIALS

In accordance with Rule 720, each participating ISU Member may nominate only one (1) Judge for the international competitions, listed on the ISU List of Referees and Judges for Synchronized Skating 2015/2016 and subsequent pertinent ISU Communications. For Novice Event organizer will accept national judges as well. The

Referees, Technical Specialists, Technical Controllers, Data Operators and Replay Operators will be nominated by the Organizing Committee and chosen from the ISU list for Synchronized Skating 2015/2016 and subsequent pertinent ISU Communications.

The Organizer will cover the travel expenses for invited Referees, Technical Specialists, Technical Controllers, Data Operators and Replay Operators only. Ordered flight tickets should be based on economy airfare. The Organizer will provide ground transportation for invited Technical Panel, the Referees and nominated Judges.

The Organizing Committee will provide and cover the expenses for rooms and meals for all invited Technical Panel and Referees.

The Organizing Committee will provide and cover the expenses for rooms and meals for all nominated Judges starting with lunch on Thursday, March 10 to lunch Sunday, March 13, 2016 for the European Judges, and from dinner, Wednesday, March 9 to lunch Sunday, March 13, 2016 for the non-European Judges.

Spouses and other persons accompanying teams are not included. All other expenses shall be the responsibility of each Official.

The Draw for the Panel of Judges will be made at the Judges Meeting, which will be held on Thursday, March 10, 2016, in the afternoon, at the Panorama Zagreb Hotel.

The Judges Round Table Discussion will be held on Saturday, March 12, 2016 after the Award Ceremony in Dom sportova Arena.

5. OFFICIAL AND UNOFFICIAL PRACTICES

Unofficial Practice for Teams will begin on **Wednesday, March 9, 2016**.

Each Team will be allowed a 10 minutes period of Official Practice for the Short program and 12 minute period for the Free Skating program, free of charge.

The detailed schedule will be issued at the time of registration.

6. MUSIC

All Teams shall furnish competition music of excellent quality on CD. The disks must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short/Free) must be recorded on one track and on a separate disk. Teams must provide a back-up drive for each program (see Rule 823, paragraph 1).

The titles, composers and orchestras of the music to be used for the Short and Free Skating programs must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 869.

In accordance with Rule 823 all disks (or chosen media) must:

- be properly inserted in their original container
- be clearly identified with the name of the team
- indicate the type of program (Short Program/Free Skating)
- show the exact running time of the music (not skating time)

If the music information is not complete and disks not provided, the accreditation will not be given.

7. ARRIVAL OF PARTICIPANTS

All the Referees, Judges, Members of the Official Team Delegation taking part in the Zagreb Snowflakes Trophy are requested to inform the Organizing Committee as soon as possible, but no later than **January 18, 2016**, on the enclosed forms, about the names of the airline company, flight numbers, dates and time of arrival in Zagreb.

The transportation to and from the airport/railway station can be arranged by the Organizer on Teams request for the Official Team Delegation and paid by the Teams themselves.

Transportation will be provided between the Zagreb International Airport (ZAG) Pleso and the Official Hotel(s) for Referees and Judges and the Technical Panel only.

Teams arriving in Croatia by bus will be independent (organized parking place at the Panorama Zagreb Hotel, Hotel Laguna or by Dom sportova Arena).

For the other Teams, a bus will be available at a cost (See **Form 8**).

8. OFFICIAL HOTELS

The Panorama Zagreb Hotel is the official Hotel for Judges, Referees and Technical Panel. There is an accommodation possibility for Teams in the same hotel. The Panorama Zagreb Hotel is located across the street from "Dom sportova" Arena. Transportation will not be necessary to and from the event.

PANORAMA ZAGREB HOTEL

Address: Trg Krešimira Ćosića 9, HR-10000 Zagreb, Croatia
Tel: +385/1/3658 333
Fax: +385/1/3092 657
E-mail: reservations@panorama-zagreb.com

Reservations have to be made directly to the Organizing Committee and will be done on a first come first serve basis.

Favorable conditions will be offered to the Teams (see Hotel conditions attached – **Form HP-Info** and **Form HP-Reservation**).

Additional hotels supporting Zagreb Snowflakes Trophy 2016 are Hotel International and Hotel Laguna.

HOTEL INTERNATIONAL

Address: Miramarska cesta 24, HR-10000 Zagreb, Croatia
Tel: +385/1/3658 333
Fax: +385/1/3092 657

HOTEL LAGUNA

Address: Kranjčevićeva 29, HR-10000 Zagreb, Croatia
Tel: +385/1/3047 001
Fax: +385/1/3047 077

Reservations have to be made directly to the Organizing Committee and will be done on a first come first serve basis.

Favorable conditions will be offered to the teams (see Hotel conditions attached – **Form HL-Info** and **Form HL-Reservation**).

Accommodation and meals for participating Teams is at their own expense.

Additional hostel supporting Zagreb Snowflakes Trophy 2016 is Hostel Moving. This is accommodation possibility for about 3 Teams. Transportation will not be necessary to and from the event.

HOSTEL MOVING

Address: Kranjčevićeva 61, HR-10000 Zagreb, Croatia

Tel: +385/1/2020 195

Fax: +385/1/2020 196

Reservations have to be made directly to the Organizing Committee and will be done on a first come first serve basis.

Favorable conditions will be offered to the teams (see Hostel conditions attached – **Form HM-Info** and **Form HM-Reservation**).

Accommodation and meals for participating Teams is at their own expense.

Only mentioned procedure and use of enclosed forms will guarantee favorable prices and accommodation conditions. Otherwise, Organizer does not accept any responsibility regarding to the hotel / hostel accommodation.

For those who want accommodation in other hotels or hostels, there is a list of additional hotels offered to Teams on **Form-Other Hotels**.

The Teams must make all requests for reservations of rooms at the Official Hotel **only and directly to the Organizing Committee** by November 20, 2015. The request shall include a preferred rooming list (by number – not by names).

The Official Hotel will not reserve rooms without the authorization of the Organizing Committee. The Organizing Committee will authorize the Official Hotel to reserve rooms, in accordance with the rooming list for the Teams once the request is received. Hotel will be reserved on the first come – first serve basis.

After authorization from the Organizing Committee, the hotel will confirm each request with the designated Team Manager/Team Leader/Federation.

As soon as the Team Manager/Team Leader/Federation receives the reservation confirmation from the Hotel, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Hotel directly **by January 18, 2016 at the latest**.

The remaining 50 % are to be paid latest upon arrival.

9. LIABILITY & INSURANCE

In accordance with Rule 119, it is the sole responsibility of each Member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

10. MEDICAL INFORMATION

Each Team Manager should be able to give important medical information for each skater for use in case of an emergency or accident.

Such information should include but is not limited to the following, and will greatly help to local medical and emergency personnel:

- allergies,
- existing medical conditions (i.e. asthma),
- current medications,
- immunizations,
- blood type,
- use of glasses, contact lenses, dental appliances.

11. PUBLICITY WAIVER

Each individual and/or team, waive any and all rights to financial remuneration or other compensation for the use or reproduction of their image or likeness, or that of their synchronized skating team, and grant permission to use same, as or in publicity prior to, during or following the Zagreb Snowflakes Trophy 2016, in Zagreb, Croatia.

12. AWARDS

Trophies will be awarded to the top three teams in each category.

Medals will be awarded to the skaters of the top three teams in each category.

13. INFORMATION

For further information, please contact:

Croatian Skating Federation

Fax: **+385 1 3093 547**

E-mail: **synchro@croskate.hr**

14. PRELIMINARY SCHEDULE OF EVENTS

Wednesday, March 9, 2016

10:00 – 18:00	Official Registration for Teams	Hotel Panorama
Upon request	Extra Practice	Ice Rink

Thursday, March 10, 2016

09:00 – 18:30	Official Registration for Teams	Hotel Panorama
TBA	Extra Practice	Dom sportova
14:30	Team Leader's Meeting	Hotel Panorama
16:00	Referee and Technical Controller Meeting	Hotel Panorama
17:45	Judges Meeting	Hotel Panorama
19:30	Official Draw	TBA
20:00	Officials' Dinner	TBA

Friday, March 11, 2016

TBA	Official Practice Short Program	Dom sportova
13:00 – 17:00	Basic Novices	Dom sportova
17:00	Opening Ceremony	Dom sportova
21:00 – 22:30	Short Program - Seniors	Dom sportova

Saturday, March 12, 2016

08:00 – 13:00	Official Practice Free Skating	Dom sportova
13:00 – 17:00	Free Skating – Advanced Novices & Seniors	Dom sportova
22:00	Team Party	Hotel Panorama

Sunday, March 13, 2016

08:00 – 09:30	Round Table Discussion	Hotel Panorama
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Please note that this schedule is subject to change.