



Challenger Series in Figure Skating 2015/16



Tallinn Trophy 2015

Tallinn, Estonia

18.11-22.11.2015

ANNOUNCEMENT



Tallinn Trophy 2015

An International Senior Competition

for

Men, Ladies, Pairs and Ice Dance

organized by

**The Estonian Skating Union,
Union of Tallinn Figure Figure Skating Clubs and
Tallinn Figure Skating School**

Tallinn, Estonia

18.11-22.11.2015

A competition as part of the



**Challenger Series in Figure Skating 2015/16
under the authorization of the
INTERNATIONAL SKATING UNION**



1. GENERAL REGULATIONS

The **Tallinn Trophy 2015** will be conducted in accordance with the ISU Constitution and General Regulations 2014, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2014, and the relevant ISU Communications.

Participation in the **Tallinn Trophy 2015** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 1420 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 1420 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

All competitors must be entered through their respective Member Federation.

2. ISU CHALLENGER SERIES

The **Tallinn Trophy 2015** is part of the ISU Challenger Series in Figure Skating 2015/16 and will be conducted in accordance with additional requirements as specified in ISU Communications 1928.

If the requirements specified in ISU Communication 1928 are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, ISU Challenger Series Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the ISU Challenger Series. Participation in any of an ISU Junior Grand Prix event or a (Senior) Grand Prix event does not limit the participation in events of the ISU Challenger Series.

ISU CHALLENGER SERIES RANKING AND PRIZE MONEY

At the end of the ISU Challenger Series, after the last event of the season has been concluded, the two highest final scores in the up to three different ISU Challenger Series events of each competitor/couple will be added and taken into consideration to form an ISU Challenger Series Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual ISU Challenger Series Ranking after the last event of the ISU Challenger Series will receive ISU Prize Money as outlined in ISU Communication 1928.

3. TECHNICAL DATA

PLACE	Main arena: Tondiraba Ice Hall, Varraku str. 14, Tallinn (an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)
	Practice arena: Tondiraba Ice Hall, Varraku str. 14, Tallinn (an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)
	Main and Practice Rink are in the same complex / building.



MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2014 Rule 611, paragraphs 1 and 2 for 2015/16. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2014, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min. and 30 sec., +/- 10 sec.
LADIES	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2014 Rule 611, paragraphs 1 and 2 for 2015/16. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2014, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min., +/- 10 sec.
PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2014, Rule 620, paragraphs 1 and 2 for 2015/16. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2014, Rule 621 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min. and 30 sec., +/- 10 sec.
ICE DANCE	Short Dance	In accordance with ISU Technical Rules Ice Dance 2014, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communication 1932 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2014, Rule 710. The required elements to be skated are those listed in ISU Communication 1932 and subsequent updates. Duration: 4 min., +/- 10 sec.



4. ENTRIES

4.1 General

All Entries must be made by the Member concerned based on the regulations for the ISU Challenger Series 2015/16.

Receipt of the entries will be confirmed in writing immediately by the Organizing Committee to the Member (Rule 115, paragraph 5).

Each Entry Form must be signed by an authorized ISU Member Representative such as President, General Secretary, Executive Director, CEO (Rule 104, paragraph 4). For more details, please refer to Rules 115, 131, 378 and ISU Communication No. 1628 or any update of this Communication.

4.2 Preliminary Entries

The preliminary entry form must reach the Organizer by latest: **Friday, October 2, 2015** using the respective preliminary entry form.

4.3 Entries by Name

4.3.1 Entries of Competitors

Maximum 3 entries by discipline per Member.

Entries by names must be made simultaneously to:

Tallinn Trophy 2015 Organizing Committee

Varraku str. 14

Tallinn

e-mail: tallinntrophy@gmail.com

and to:

ISU Secretariat

fax: +41 21 612 66 77

e-mail: entries@isu.ch

Peter Krick, Sport Manager Figure Skating

fax: +49 8158 928 650

e-mail: peter.krick@eventint.com

not later than: **Friday, October 16, 2015 – 20:00 h (local time Tallinn, GTM+2).**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The official entry form for Judges must reach the Organizing Committee, the ISU Secretariat and the Sport Manager Figure Skating, Mr. Peter Krick (addresses mentioned above), not later than **Friday, October 16, 2015 – 20:00 h (local time Tallinn, GTM+2).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in a one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be listed on the Entry Form "Composition of Delegation" and must reach the Organizing Committee and the ISU Secretariat (addresses mentioned above), not later than **Friday, October 16, 2015 – 20:00 h (local time Tallinn)**.

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

65.00 € per single skater
95.00 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason. Each club has to pay for its participants 50% of the total amount right after the entry form confirmation. The remaining amount has to be paid at the accreditation before the Competition (cash only).

Bank Account information:

IBAN: EE261010220010907015

SEB Bank

BIC/Swift: EEUH22XX

Tallinna Uisuklubide Liit MTÜ

Haabersti 3, Tallinn, 13513, Estonia

5. APPOINTED EVENT OFFICIAL

This Challenger Series event will follow the requirements of ISU Communication 1928, paragraph 3 and principles of Rule 420, paragraph 5.a) of the 2014 Special Regulations Single & Pair Skating/Ice Dance for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

6. MEALS, LODGING and TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges participating, beginning with lunch on **Tuesday, November 17, 2015** until dinner on, **November 20, 2015**.

Should any of the above mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators.

In accordance with ISU Communication 1928 all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "senior" competitions of an ISU Challenger Series event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the "senior" category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

7. PRACTICE

Official practice for Competitors begins on **Wednesday, November 18, 2015**. The detailed schedule will be issued at the time of registration. According to ISU Rule 344 paragraph 4 after registration at accreditation for a competition, Competitors may not practice in a rink other than the official rink or rinks.

8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish competition music of excellent quality on CD in any other approved format, in accordance with Rule 343, paragraph 1. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, all covers/discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, short dance, free dance) must be recorded on a separate disc. In addition competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Tallinn** is **Lennart Meri Tallinn Airport** with a distance of **5 km** to the official hotel.

The Organizing Committee provides a bus shuttle to meet the teams on arrival. Please accept that we have to ask for a small transportation fee from all persons participating in this shuttle service. Please inform the Organizing Committee together with your entry whether you will be using the transportation offered.

All Referees, the Technical Panel (Technical Controller, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, October 16, 2015** the

name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The official "travel form" should be used.

10. OFFICIAL HOTEL(S)

HOTEL SUSI

Peterburi str. 48

11415 Tallinn, Estonia

phone: + 372 630 3300

fax: + 372 630 3400

web: www.susi.ee

e-mail: susi@susi.ee

e-mail: susi.hotell@gmail.com

Hotel capacities can only be booked via the hotel sales department. Booking requests have to be sent to susi.hotell@gmail.com or susi@susi.ee by latest **Friday, October 26, 2015**. The organizer cannot guarantee the availability of rooms, for bookings which are received after that date. All payments shall be made upon arrival at the hotel. The number of three-bed rooms is limited. Special prices for hotel reservation are available using **password: Tallinn Trophy**.

Room rates:

Single room: 50€

Twin room: 60€

Triple room: 75€

Suite: 110€

Extra bed: 25€

11. ACCREDITATION

The official accreditation for Teams is planned at the Ice Rink upon arrival.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee.

12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2014, Rule 352 and Rule 353 (Determination and publication of results) will be used.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

There will be no exhibition on this event.

16. MEETINGS FOR ISU EVENT OFFICIALS and JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 20.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Mr. Margus Hernits
e-mail: info@tallinntrophy.eu

Mrs. Zanna Kulik
Mobile phone: +372 56 610 164
e-mail: tallinntrophy@gmail.com

Mr. Juri Kononov
Mobile phone: +372 58 588 614
e-mail: tallinntrophy@gmail.com or info@tallinntrophy.eu



18. EVENT SCHEDULE

Wednesday, November 17, 2015	All day	Official practice
	20:30	Team Leaders Meeting
	TBA	Individual Technical Panel Meetings per Discipline
	17:30	Referees and Technical Controllers Meeting
	18:30	Judges Draw and Meeting
Wednesday, November 18, 2015	All day	Official practice
	10:00	MEN – Short Program
		LADIES – Short Program
		ICE DANCE – Short Dance
		PAIRS – Short Program
Thursday, November 19, 2015	10:00	LADIES – Free Skating
		ICE DANCE – Free Dance
		PAIRS – Free Skating
		Victory Ceremonies LADIES, ICE DANCE and PAIRS
Friday, November 20, 2015	10:00	MEN – Free Skating
	TBA	LADIES, ICE DANCE, PAIRS and MEN - Technical Panel
		Review & Round Table Discussions
		Victory Ceremony MEN
		LADIES, ICE DANC

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.



FORMS AND DEADLINES

Number	Form	Deadline
Form 00	Preliminary Entry Form	02.10.2015
Form 01	Composition of Delegation	16.10.2015
Form 02	Entry Form for Competitors	16.10.2015
Form 03	Entry Form for Judges	16.10.2015
Form 06	Visa request form	16.10.2015
Form 04	Hotel reservation request for Judges	16.10.2015
Form 05	Team Travel Form	16.10.2015
Form 07	Press Information	16.10.2015
Form 08	Competition Music Information	16.10.2015
Form 09	Ice Dance Music Information	16.10.2015
Form 10	Program Content Form	16.10.2015