



CUP OF BERLIN
INTERNATIONONAL
SYNCHRONIZED SKATING
JANUARY 09th-11th
GERMANY 2015

**7th ISU-Synchronized Skating Competition
for Senior, Junior Teams**

and
Interclub Competition for Novice-, Mixed Age- and Adult-Teams

January 9th - 11th, 2015
Berlin, Germany

ANNOUNCEMENT / INVITATION

hosted by the
Deutsche Eislauf-Union e. V.
organized by the
Berliner Eissportverband e.V.



under the authorization of the
INTERNATIONAL SKATING UNION



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1. GENERAL

The Cup of Berlin 2015 is an ISU Synchronized Skating Competition for Juniors and Seniors and an Interclub Competition for Novice-, Mixed Age- and Adult-Teams hosted by the Deutsche Eislauf-Union e.V. and organized with the support of the Berliner Eissport Verband e.V in Berlin, Germany, from 8th to 11th January 2015.

The Cup of Berlin 2015 will be conducted in accordance with the *ISU Constitution and General Regulations 2014*, the *ISU Special Regulations and Technical Rules Synchronized Skating 2014* as well as all pertinent *ISU communications*.

Participation in the Cup of Berlin 2015 is open to all teams who belong to an ISU Member, Rule 130, paragraph 7), and whose team members qualify with regard to eligibility according to Rule 102, age limits specified in Rule 108, paragraph 4a) and meet the participation, citizenship and residency requirements in Rule 109 and ISU Communication No. 1420 (or any update of this Communication).

2. EVENT DATA

Host: Deutsche Eislauf-Union e.V. (ISU Member Federation)
Organizer: Berliner Eissportverband e.V. together with their clubs

Venue Information: **Competition Rink**
Sportforum Berlin Hohenschönhausen
Konrad-Wolf-Str.39
13055 Berlin Hohenschönhausen
Germany

An indoor skating rink 30 x 60 m, heated.
The Competition Rink has capacities for 3500 spectators.
It is located in a walking distance from the Official Hotel.

Additional Practice Rink
Erika Heß Eisstadion
Müllerstr. 185
13353 Berlin Wedding
Germany

An indoor skating rink 30 x 60 m, heated.

3. Categories and composition of teams

- | | |
|--------|--|
| Senior | Short and Free Skating
A Senior Team shall consist of 16 skaters;
all of whom must have reached the age of fifteen (15) before July 1 st 2014. |
| Junior | Short and Free Skating
A Junior Team shall consist 16 skaters;
all of whom must have reached the age of thirteen (13)
and may not have reached the age of nineteen (19), before July 1 st 2014. |
| Novice | Free Skating
A Basic Novice A Team shall consist of 12 skaters;
A Basic Novice B Team shall consist of 16 skaters;
An Advanced Novice Team shall consist of 16 skaters
All Novice Team members must have reached the age of ten (10)
and may not have reached the age of fifteen (15), before July 1 st 2014. |



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- Mixed Age Free Skating
A **Mixed Age** Team shall consist of 12 to 16 skaters;
All Mixed Age Team members must have reached the age of ten (10).
- Adult Free Skating
An **Adult** Team shall consist of 12 to 16 skaters;
All Adult Team members must have reached the age of twenty five (25).

4. TECHNICAL DATA

ISU Rules shall be in effect according to *ISU Special Regulations Synchronized Skating 2014*, *ISU Communication 1856* (Junior and Senior), *ISU Communication 1886* (Novice) as well as all pertinent ISU Communications.

The following has to be noted: each participating team may enter up to **max. four (4) alternates** on the official Entry Form; Teams may include both boys/men and girls/women without restrictions; Teams of a Member Federation may enter more than one category using different music and different Programs, with a minimum change of 50% of the skaters. Only those skaters whose names are listed on the registration forms will be allowed to skate.

5. PROGRAMS

ISU Senior Category

Short Program: max. 2 min. 50 sec., but may be less
The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2014, Rule 992 and all pertinent ISU Communications.

Free Skating: 4 min. 30 sec. +/- 10 sec.
The free skating must be a well-balanced program according to ISU special Regulations for Synchronized Skating 2014, Rule 992 and all pertinent ISU Communications.

ISU Junior Category

Short Program: max. 2 min. 50 sec., but may be less
The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2014, Rule 992 and all pertinent ISU Communications.

Free Skating: 4 min. +/- 10 sec.
The free skating must be a well-balanced program according to ISU special Regulations for Synchronized Skating 2014, Rule 992 and all pertinent ISU Communications.

Interclub Novice Category

Basic Novice A or B

Free Skating: 3 min. +/- 10 sec.

Advanced Novice

Free Skating: 3 min. 30 sec. +/- 10 sec.

The free skating program must be each a well-balanced program according to ISU Regulations for Synchronized Skating 2014, ISU-Communication 1886 and all pertinent ISU Communications.



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Interclub Mixed Age Category

Free Skating: 3 min. 30 sec. +/- 10 sec
The free skating program must be a well-balanced program according to ISU Regulations for Synchronized Skating 2014, ISU-Communication **1886 Advanced Novice** and all pertinent ISU Communications.

Interclub Adult Category

Free Skating: 3 min. +/- 10 sec.
The free skating program must be a well-balanced program according to ISU Regulations for Synchronized Skating 2014, ISU-Communication **1886 Basic Novice** and all pertinent ISU Communications.

6. PLANNED PROGRAM CONTENT

The "Planned Program Content" – Sheet (PPC) must be returned to the Organizing Committee latest December, 15th 2014. It is mandatory that the PPC is filled in precisely by each team in English using the terminology for the elements listed in the Scale of Value Table.

It is not permitted to hand over the Program Content Sheets directly to acting Officials.

7. RESULT CALCULATIONS

All results will be calculated using an electronic computer according to the *ISU Special Regulations Synchronized Skating 2014*, Rule 738ff ("ISU Judging System").

The three best-placed Teams in each event will be announced and honoured at the official Award Ceremony. The national anthem of the winner will be played and the flags of the medal winners hoisted on a screen.

8. MUSIC

Vocal music using lyrics is permitted. Additions of sounds of applause or cheers are not permitted.

All Teams shall furnish the competition music of excellent quality on CD. Each program (short/free) must be recorded on one track and on a separate medium. CDs must show the event (Adult, Mixed Age, Basic Novice, Advanced Novice, Junior or Senior), the Team's name and nation and the exact running time of the music (not skating time) including any starting signal, and must be turned in at the time of registration.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must be listed for each Team on the official Music Information Form and must be attached to the official Entry Form for Teams.

If the Music Information is not completed and CDs are not provided, accreditation will not be given.

9. PRACTICE

Official Practice in the Sportforum Hohenschönhausen (Competition Rink) will start on Friday morning, January 9th starting with the Basic and Advanced Novice Teams (Free skating) followed by Junior and Senior Teams (Short Program) according to starting order. On Saturday morning, January 10th, starting with Junior's then Senior's Free Skating practice. On Sunday morning, January 11th, starting with Adult's then Mixed Age Free Skating practice. Each Team will be allowed a ten (10) minute period of official practice ice for the Short Program and a twelve (12) minute period for the Free Skating Program, free of charge. Rule 830 shall apply for all official practice sessions.



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No extra practice ice will be permitted after the Official Draw.

Additional practice ice can be booked in the Erika-Heß-Stadion (Additional Practice Rink) available on Wednesday, January 7th, 08:00 h until 22:00 h, and Thursday, January 8th, 08:00 h until 20:00 h.

The Application Form for additional practice is attached. The additional practice ice schedule will be compiled in the order the requests reach the organizing committee and can be checked on www.cup-of-berlin.com.

10. TECHNICAL AND JUDGES PANEL

Each participating ISU Member may nominate one (1) Judge, listed on the ISU list of Referees and Judges for Synchronized Skating 2014/2015, the host ISU Member may nominate two (2) Judges. The official Judges' Nomination Form must be sent to the OC of Cup of Berlin not later than **November, 11th 2014**.

The Referees, Technical Specialists and Technical Controller will be nominated by the Organizing Committee and chosen from the respective ISU list for Synchronized Skating 2014/2015.

The Referees and TC meeting will be held on Thursday, January 8th 2015 at 17:00 h at the Official Hotel "Holiday Inn Berlin City East". **The Draw for the Panel of Judges** will be made at the **Judges' Meeting** which will be held on Thursday, January 8th 2015 at 17:30 h.

The **Judges' Round Table** schedule will be announced latest

11. EXPENSES

Travel expenses will be paid to the Technical Panel (Technical Specialists and Technical Controller) and Referees only, based on economy airfare.

The organizer will provide **accommodation** for the invited Technical Panel, the Referees and the nominated Judges. OC will provide **meals** for the Technical Panel, the Referees and the nominated Judges from January 8th, starting with Dinner until January 11th, ending with Lunch.

The official hotel for Referees and Judges:

Holiday Inn Berlin City East
Landsberger Allee 203
13055 Berlin
Tel.: +49 (30) 978 08 401
Fax: +49 (30) 978 08 450
E-mail: info@hibce.de
Internet : www.holidayinn.de

The rooms at Holiday Inn Berlin City East for the Technical Panel and nominated Judges will be reserved by the Organizing Committee upon receipt of the entry.

The OC will provide a transportation service for the Technical Panel, Referees and nominated Judges both from/to airport (Tegel or Schönefeld) or railway station (Berlin East).

All Competitors (Teams), Coaches, Team Managers, Team Leaders, Physician staff have to bear their own expenses.

12. REGISTRATION / ACCREDITATION

Accreditation will be given to ISU Office Holders and Guests, the Technical Panel and the Judges, Participants (Team Members), one Team Manager and one Coach per Synchro-Team. Not more than 2 Officials, one Team Leader and one Medical Attendant of each ISU Member will additionally receive an accreditation provided they are Council Members of their National Federation (including Presidents) or the General Secretary of the Head Office of their Federation. Each Member



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Federation confirms the function of each Team Member with the official entry form "Composition of Delegation".

Passports of the skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation.

The registration for the Technical Panel, Referees, Judges, Teams, Accredited Coaches, Team Leaders and Team Managers will be given at the Official Hotel, the Holiday Inn Berlin City East, from Wednesday 18:00 h on. Friday morning accreditation office will move to the Competition Rink and will be located in the area of Official Entrance.

13. ANTI-DOPING-CONTROLS

If an Anti-doping test is carried out, this will be in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1765 and 1800 and all pertinent Communications).

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team(s). Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU, the Deutsche Eiskunstlauf-Union and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred by Competitors and Officials.

15. TEAM ENTRY / PUBLICITY WAIVER

Members, Teams and Competitors hereby shall acknowledge acceptance of ISU rule 131 concerning ENTRIES and sign the Declaration forms (see: www.cup-of-berlin.com)

Each ISU Member has the right to nominate two teams for each Adult, Mixed Age, Novice, Junior and Senior competition in the Cup of Berlin 2015. The host member is not bound to this restriction.

Deadline: Entries for Teams, nominated Judges, Coaches, Team Leaders and Team Managers must be made only by the respective Members on the enclosed Official Forms and must reach the organizer not later than November 15th, 2014. Late entries cannot be accepted. The official entry forms have to be used and be sent to (**preferred via Email**):

OC Cup of Berlin 2015
Elke Treitz, Sudetenstr. 17, D- 69221 Dossenheim
Fax: +49 (3212) 2244155
Email: elke@treitz.de

Please attach a Team Photo to your entry request; digital photo per Email would be preferred. Team Photo, Team Press Info and Results may be published in the World Wide Web. Each Team taking part in the Cup of Berlin 2014 acknowledges and consents to that fact.

Please find the Entry Forms in electronic version at: www.cup-of-berlin.com or www.eiskunstlauf-union.de

Deadline for the Preliminary Entry Form: October, 22th 2014

16. ENTRY FEE

The entry fee of is EUR 440 for each Senior and Junior Team, all other categories EUR 390 each team due at the time of application, to be paid through bank currency transfer. Please transfer the entry fee to the following Bank Account:



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Empfänger / Recipient: Deutsche Eislaufr-Union e.V.
Name of the Bank: HypoVereinsbank
IBAN: E58 7002 0270 00153830 06
Swift-BIC: HYVE DE MM XXX
Subject: CoB2015,<ISU-Member-Federation>,<Name of the Team>

Should a team withdraw from the Event after November 15th, 2014, the Entry Fee will not be refunded.

17. INFORMATION

Please address all requests to: Deutsche Eislaufr-Union e. V.
OC „Cup of Berlin“
Mobile: +49 151 12244155
Fax: +49 3212 2244155
Email: elke@treitz.de

18. EVENT-PAGE

The OC will provide all information on the event-page.
Stay informed on
www.cup-of-berlin.com

19. HOTEL INFORMATION

ACCOMMODATION at special rates will be offered to teams in the official hotel:

Holiday Inn Berlin City East
Landsberger Allee 203
13055 Berlin
Tel.: +49 (30) 978 08 401
Fax: +49 (30) 978 08 450
E-mail: info@hibce.de
Internet : www.holidayinn.de

All hotel reservations and pre-payments of the hotel rooms in the Official Hotel will be made by the teams. Please use forms on www.cup-of-berlin.com

TEAM-MEALS

The Holiday Inn hotel offers also meals for a special team rate.

TEAM PARTY

Celebrate yourself and join the Team Party on Saturday night after the Award Ceremony in the Official Hotel. A DJ will guarantee for good music. Price per person EUR 29 dinner with one soft drink included.

Registration required for the Team Party, see form on www.cup-of-berlin.com

20. TEAM-TRANSPORTATION

All bus reservations and payment will be made also by the teams.
The Organizing Committee will support you with some contact dates.

Please find more information on www.cup-of-berlin.com



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21. PRELIMINARY EVENT SCHEDULE - subject to changes -

Wednesday, January 7th 2015

All day	Additional Practice	(Erika-Heß Rink)
18:00 h	Official Accreditation	(Holiday Inn Berlin City East)

Thursday, January 8th 2015

All day	Additional Practice	(Erika-Heß Rink)
All day	Official Accreditation	(Holiday Inn Berlin City East)
17.00 h	TC-/Referees- Meeting	(Holiday Inn Berlin City East)
17.30 h	Judges' Meeting	(Holiday Inn Berlin City East)
19:00 h	Team Leaders-/Coaches Meeting	(Holiday Inn Berlin City East)
20:30 h	Opening Off Ice / Official Draw	(Holiday Inn Berlin City East)

Friday, January 9th 2015 (Sportforum, Competition Rink)

Morning	Official Practice Free Skating	Basic Novice (Starting Order)
	Official Practice Free Skating	Advanced Novice (Starting Order)
	Official Practice Short Program	Junior Teams (Starting Order)
	Official Practice Short Program	Senior Teams (Starting Order)
Afternoon	Basic Novice	Free Skating
	Advanced Novice	Free Skating
	Award Ceremony	
Evening	Junior	Short Program
	Senior	Short Program

Saturday, January 10th 2015 (Sportforum, Competition Rink)

07:30 h	Judges Round Table – Basic Novice Panel	
08:30 h	Judges Round Table – Advanced Novice Panel	
Morning	Official Practice Free Skating Junior Teams (Starting Order)	
	Official Practice Free Skating Senior Teams (Starting Order)	
Afternoon	Junior	Free Skating
Evening	Senior	Free Skating
	Award Ceremony	
	Team Party (Holiday Inn Berlin City East)	

Sunday, January 11th 2015

Early Morning	Official Practice Free Skating	Adult Teams (Starting Order)
	Official Practice Free Skating	Mixed Age (Starting Order)
10:30 h	Adult	Free Skating
	Mixed Age	Free Skating