

ANNOUNCEMENT



**26. February - 01. March 2014
Vienna, Austria**

An International Figure Skating Competition

for

Ladies, Men
Elite, Junior, Advanced Novice
and Elite - Pairs

An Interclub Figure Skating Competition
for younger categories

hosted by



organized by



According to ISU Constitution and ISU Judging System



About Vienna

Vienna is the capital and largest city of Austria and one of the nine states of Austria. Vienna is Austria's primary city, with a population of about 1.723 million, and is by far the largest city in Austria, as well as its cultural, economic, and political centre. It is the 9th largest city by population in the European Union. Vienna is host to many major international organizations, including the United Nations and OPEC.

1 General Rules

The „**Hellmut Seibt Memorial – HSM 2014**“ will be conducted in accordance with the ISU Constitution and General Regulations 2012, the Special Regulations for Single & Pair Skating and the Technical Rules Single and Pair Skating 2012 as well as all pertinent ISU Communications – for Novice Categories ISU Communication 1760 and all respective ISU Communications.

Participation in „Hellmut Seibt Memorial 2014“ is open to all competitors who belong to an ISU Member, Rule 109, paragraph 1, and qualify with regard to eligibility, according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 2) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and relevant ISU Communication or any update of it.

Passports of the skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation.

Competitors taking part in Advanced Novice, Junior and Elite category must be entered through their respective Member Federation.

Entries for young categories (Basic Novice and younger) may be accepted by clubs, which are members of National Figure Skating Federations, associated with the ISU.

ISU Member: **Österreichischer Eiskunstlaufverband**
Austrian Figure Skating Association – Skate Austria
 Prinz Eugenstrasse 12, 1040 Vienna
 off-ice@skateaustria.at, www.skateaustria.com

Organizer: **Eissport-Klub Engelmann**
 Leonard Bernsteinstrasse 8/2/10.7, 1220 Vienna
 + 43 6604614543
eke@eke-vienna.com, www.eke-vienna.at
hsm@eke-vienna.com

2 Technical Data

All competition events will take place at the “Albert Schultz Eishalle” (30 m x 60 m).
 The Arena is indoor, heated with artificial ice surfaces.

Place of Competition: **Albert Schultz Eishalle**
(Rink no. 3 – competition, Rink no. 1, 2 – Practice):
Attemsgasse 1 (Entrance at Prandaugasse), 1220 Vienna

Date: **26 February – 01 March 2014**

2.1 Draws

Draws will be done by electronic draw 24 hours before the first segment of the respective group and published on www.eke-vienna.at.

Please note that only skaters will be drawn that have transferred the entry fee in advance, those skaters who did not pay the entry fee until their respective draw will not be drawn and therefore not able to compete in the competition.

ELITE

MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2012 and all pertinent ISU Communications. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2012 and all pertinent ISU Communications. Special attention should be paid to the "well balanced program" and the element value. Duration: 4.30 min., +/- 10 sec.
LADIES	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2012 and all pertinent ISU Communications. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2012 and all pertinent ISU Communications. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min +/- 10 sec.
PAIRS	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2012 and all pertinent ISU Communications. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2012 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4.30 min., +/- 10 sec.

JUNIOR

Junior MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2012 and the respective ISU Communications. Duration: 2 min., 50 sec. maximum, but may be less
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2012 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min., +/- 10 sec.

Junior LADIES

Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2012 and the respective ISU Communications.
	Duration: 2 min., 50 sec. maximum, but may be less
Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2012 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value.
	Duration: 3 min., 30 sec., +/- 10 sec.

ADVANCED NOVICE

Novice Categories will be held in accordance with ISU Technical Rules Single & Pair Skating 2012 and ISU Communication 1760 and all respective ISU Communications.

In International Competitions, a Novice is a Skater who has met the following requirements before July 1st preceding the event (the specific date: before July 1st, applies to all indicated dates):

- has reached at least the age of ten (10)
- has not reached the age of fifteen (15)

Duration of the Programs:

Short Program (Single & Pairs) max. 2:30 min

Free Skating 3:00 min, +/- 10 sec. for girls

Free Skating 3:30 min, +/- 10 sec. for boys and pairs

Advanced Novice BOYS

Short Program	In accordance with the respective ISU Communications.
	a) Axel Paulsen or double Axel Paulsen b) Double or triple jump immediately preceded by connecting steps, may not repeat jump in a) c) One jump combination consisting of two double jumps or one double and one triple jump, both jumps may not repeat jump in a) or b) d) Camel or sit spin (minimum of six (6) revolutions) with change of foot and no flying entrance. e) Spin combination with only one change of foot (minimum of five (5) revolutions on each foot). Flying entry is allowed. f) One step sequence with full utilization of the ice surface
Free Skating	In accordance with the respective ISU Communications.
	a) Axel Paulsen or double Axel Paulsen b) Double or triple jump immediately preceded by connecting steps, may not repeat jump in a) c) One jump combination consisting of two double jumps or one double and one triple jump, both jumps may not repeat jump in a) or b) d) Camel or sit spin (minimum of six (6) revolutions) with change of foot and no flying entrance. e) Spin combination with only one change of foot (minimum of five (5) revolutions on each foot). Flying entry is allowed. f) One step sequence with full utilization of the ice surface

Advanced Novice GIRLS	Short Program	In accordance with the respective ISU Communications. a) Axel Paulsen or double Axel Paulsen b) Double or triple jump immediately preceded by connecting steps, may not repeat jump in a) c) One jump combination consisting of two double jumps or one double and one triple jump, both jumps may not repeat jump in a) or b) d) Layback or sideways leaning spin (minimum of six (6) revolutions) e) Spin combination with only one change of foot (minimum of five (5) revolutions on each foot). Flying entry is allowed. f) One step sequence with full utilization of the ice surface
	Free Skating	In accordance with the respective ISU Communications. a) Axel Paulsen or double Axel Paulsen b) Double or triple jump immediately preceded by connecting steps, may not repeat jump in a) c) One jump combination consisting of two double jumps or one double and one triple jump, both jumps may not repeat jump in a) or b) d) Camel or sit spin (minimum of six (6) revolutions) with change of foot and no flying entrance. e) Spin combination with only one change of foot (minimum of five (5) revolutions on each foot). Flying entry is allowed. f) One step sequence with full utilization of the ice surface

LEVELS For Advanced Novice Singles, in all elements which are subject to Levels, only features up to Level 3 will be counted. Any additional features will not count for Level requirements and will be ignored by the Technical Panel.

The Program Components are only judged in

- Skating Skills
- Transitions
- Performance/Execution
- Interpretation

The factors for the Program Components is

- a) Short Program
 - for boys 0.9
 - for girls 0.8
- b) Free Skating
 - for boys 1.8
 - for girls 1.6

!!! For categories Elite, Junior, and Advanced Novice, only the 24 best placed skaters/pairs of the short program will participate in the free skating!!!!

The organizer reserves the right not to implement this regulation in case the number of participants in a category only slightly exceeds 24 competitors.

BASIC NOVICE and YOUNGER Categories

Basic Novice B	Free Skating	a) has reached at least the age of thirteen (13) b) has not reached the age of fifteen (15) for Girls and Boys Duration 3min +/- 10 sec for boys and girls a) Maximum of 5 jump elements for Girls and 6 jump elements for Boys one of which must be an Axel type jump. There may be up to two (2) jump combinations or sequences. A jump combination can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted. Only two (2) jumps with two and a half (2 1/2) or more revolutions can be repeated either in a jump combination or in a jump sequence. b) There must be a maximum of two (2) spins of a different nature, one of which must be a spin combination (minimum of ten (10) revolutions in total) and one a flying spin or a spin with a flying entrance (minimum of six (6) revolutions in total). c) There must be for Girls and Boys one (1) step sequence fully utilizing the ice surface. The sequence will receive Level features and will also be evaluated in GOE.
		a) has reached at least the age of ten (10) b) has not reached the age of thirteen (13) for Girls and Boys in singles competitions Duration 2:30 min, +/- 10 sec. a) Maximum of 4 jump elements for Girls and Boys one of which must be an Axel type jump. There may be up to two (2) jump combinations or sequences. Jump combinations can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted. Triple jumps are not permitted. b) There must be a maximum of two (2) spins of a different nature (abbreviation), one of which must be a spin combination with or without change of foot (minimum of six (6) revolutions in total) and one spin with no change of position and with or without change of foot (minimum of six (6) revolutions in total). Flying entry is allowed.
CUBS	Free Program	a) has reached at least the age of eight (8) b) has not reached the age of ten (10) for Girls and Boys in singles competitions by 1st July 2013 Duration 2:00 min +/- 10 sec
CHICKS	Free Program	a) has not reached the age of eight (8) for Girls and Boys in singles competitions by 1st July 2013 Duration 2:00 min +/- 10 sec

A well balanced Free Skating program for Cubs + Chicks (Boys + Girls) must contain:

- a) maximum of 4 jump elements for Girls and Boys. There may be up to two (2) jump combinations or sequences. Jump combinations can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted. Triple jumps are not permitted.
- b) There must be a maximum of two (2) spins of a different nature (abbreviation), one of which must be a spin combination with or without change of foot (minimum of six (6) revolutions in total) and one spin with no change of position and with or without change of foot (minimum of six (6) revolutions in total). Flying Entry is allowed.
- c) There must be a maximum:
 - (i) for Girls one (1) Choreographic sequence which includes at least one spiral position of at least 3 seconds. The sequence will have a fixed Base value and evaluated in GOE only.
 - (ii) for Boys maximum of one (1) step sequence with a fixed Base value and evaluated in GOE only.

The Program Components are only judged in

- Skating Skills
- Performance/Execution

The Factor of the Program Components is 2.5.

Levels explanations:

For Chicks and Cubs in all elements which, are subject to Levels, only features up to **Level 2** will be counted. Any additional features will not count for Level requirements and will be ignored by the Technical Panel.

Deductions:

For falls and violation of music time there is a deduction of -0,5 (Chicks and Cubs)

In case of too many entries the organizing committee reserves the right to limit the number of participants and/or split groups according age in Basic Novice A + B and younger categories.

3 Entries

Citizen / Residence requirements and Clearance Procedure

In accordance with Rule 109 of ISU Regulations and ISU Communication 1420 or any update of it, all skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate upon registration.

Entry Forms should be used!

The organizing club reserves the right to limit the number of competitors and judges, if need be, and to accept more competitors in every category.

Entries can be done by online entry system. By sending your pre-entry by January 15th 2014 each ISU Member or Club will get ID and password to enter the HSM online entry system.

Entries must be done either with the attached Entry Forms for Teams and Judges or the Online Entry System! With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet must be filled in precisely by each Skater/Team in English using the terminology for the elements listed in the respective ISU Communication.

3.1 Entries by Number

Entries indicating the number of skaters in the disciplines concerned and judges must be made not later than **January 15th 2014**.

In case no entry is received by this date it will be assumed that your federation will not participate.

3.2 Entries by Name

Entries by name of Skaters must be made not later than **January 26th 20:00 pm (CET) 2014** to the following address via E-Mail or by **online entry system**.

EKE – Eissport Klub Engelmann Vienna
hsm@eke-vienna.com

3.3 Entries of Judges

Each participating ISU Member may nominate one ISU or International Judge and one substitute Judge. The official entry form for Judges must reach the Organizing Committee not later than **January 26th 2014**.

For Basic Novice and Young Categories Judges for National Championships will be accepted (ISU Comm. 1760).

In case of too many entries, the Panels will be drawn immediately after the closing of entries. The members concerned will then be notified of the result of the draw.

Each panel of Judges will consist of 5 Judges, in categories Chicks through Basic Novice B, panels of 3 judges may be used.

4 Presentation of medals

All Skaters/Pairs in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played.

5 Charges

An entry fee of € 70 (EUR) per skater and € 95 per pair (Adv. Novice, Junior, Elite), € 50 (EUR) per skater (Chicks, Cubs, Basic Novice A, Basic Novice B) will be asked and has to be paid with the official entry by name. The entry fee has to be paid together with the official entry by name, not later than **January 26th 2014**, to the following account:

Account owner: Eissport-Klub Engelmann Wien
 Bank Name: PSK Bank
 Account No.: 1029080
 BIC Code: OPSKATWW
 IBAN Nr.: AT086000000001029080

Please indicate as reference „Skater, club, or federation name + HSM 2014“.

Any banking fees are to be covered by the entering federation, club, or skater.

Please note that only skaters/pairs will be drawn that have transferred the entry fee in advance, those skaters who did not pay the entry fee until their respective draw will not be drawn and therefore not able to compete in the competition.

For late payment a surcharge of € 5 extra per skater applies.

Entry fees for cancellations made after January 26th 2014 will not be reimbursed.

6 Music / Planned Program Content

All Competitors shall furnish competition music of excellent quality on CD format, in accordance with Rule 343, paragraph 1.

In accordance with Rule 343, paragraph 1, all discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating) must be recorded on a separate disc. In addition competitors must provide a back-up drive for each program.

If music information is not complete and discs not provided, accreditation will not be given. With the entry forms, the "Program Content Sheet" must be sent to the Organizing Committee in time. It is mandatory that the Program Content Sheet must be filled in.

7 Registration

Accreditation will be given to all Event Referees, Technical Controllers, Technical Specialists, Data / Video Operators, all accepted Judges, Participants, one Team Leader and one Coach per Skater. Accreditation will not be issued without presentation of a valid passport. Accreditation will be given in the Ice Rink at the Accreditation-Office.

Citizen / Residence requirements and Clearance Procedure

In accordance with Rule 109 of ISU Regulations and ISU Communication 1420 or any update of it, all skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate upon registration.

8 Expenses

The expenses for rooms and meals of the Team Leaders, Competitors and other Team officials will not be covered by the organizer and are on the account of the teams.

The expenses of the hotel accommodation will be covered for Referees, one Judge, of each entered ISU Member, for the nominated Technical Controllers and the Technical Specialists, Data / Video Operators.

Travel fees will only be paid to the nominated Referees, Technical Controllers, Technical Specialists and Data / Video Operators based on economy fare.

No other payment can be given!

All extra expenses incurred by any Official will be the responsibility of that person and must be paid prior departure.

9 Transportation

All Referees, Technical Panel and Judges are requested to announce to the Organizing Committee as soon as possible but not later than January 26th 2014 all arrival information (flight number, date, time etc.).

The official hotel and the skating rink can be reached conveniently from the "Vienna International Airport" (VIE) via the Vienna Airport Lines (bus service) to the "Kagran" stop, which is in front of the official hotel.

The railway Stations Vienna West "Westbahnhof" and South "Bahnhof Wien Meidling" have easy access to the Vienna subway system. The skating rink and the official hotel can easily be reached on the red line (U1) at the Station "Kagran".

10 Insurance/Liability

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The Eissport-Klub Engelmann and Austrian Figure Skating Association assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

11 Accommodation

Hotel form should be used!

The official Hotel is 4 **** standard and will be the

Austria Trend Hotel Donauzentrum

A-1220 Vienna, Wagramer Straße 83-85

Austria Trend Hotel Lassalle

A-1020 Vienna, Engerthstraße 173-175

Room rates: Single Room (incl. breakfast) € 80,- | Double Room (incl. breakfast) € 85,-

The Hotel Booking has to be done by Hotel Form exclusively via:

Ms. Ulli Delano – Profi(t)Center Travel Service

profi.center@gmx.at

The Deadline for hotel bookings is the 22nd January 2014.

Please see also the hotel booking requirements and cancellation rules on the hotel form!

The room reservations for all team members have to be done exclusively with the hotel form through the "profi(t)center" Travel Service GesmbH, Mrs. Delano, to provide the special room rates. You will receive a bill which has to be paid immediately. Reservations will become effective when the money has arrived on the bank account. Please make your remittance in this way that all costs of banking will be paid by yourself.

All extra expenses incurred by any person will be the responsibility of that person and must be paid prior departure at the hotel.

11 Preliminary Timetable - Subject to change!

A detailed timetable will be sent out to all participating members/clubs after the deadline for entries!

Tuesday 25 th Feb.2014	Open Practice (Afternoon) <i>Practice: Advanced Novice</i> TC+R Meeting; Initial Judges Meeting (approx. 19:00)
Wednesday 26 th Feb. 2014	Basic Novice A Basic Novice B Advanced Novice SP <i>Practice: Advanced Novice</i>
Thursday 27 th Feb.2014	Chicks FP Cubs FP Advanced Novice FP <i>Practice: Juniors</i>
Friday 28 th Feb. 2014	Juniors SP Elite SP <i>Practice: Juniors, Elite</i>
Saturday 01 st March 2014	Juniors FP Elite FP <i>Practice: Elite</i>
Sunday 02 nd March 2014	Ref., Judges: Round Table Discussion (Morning or if possible after the competition on Saturday)

Subject to change!

--Organizing Committee HSM--