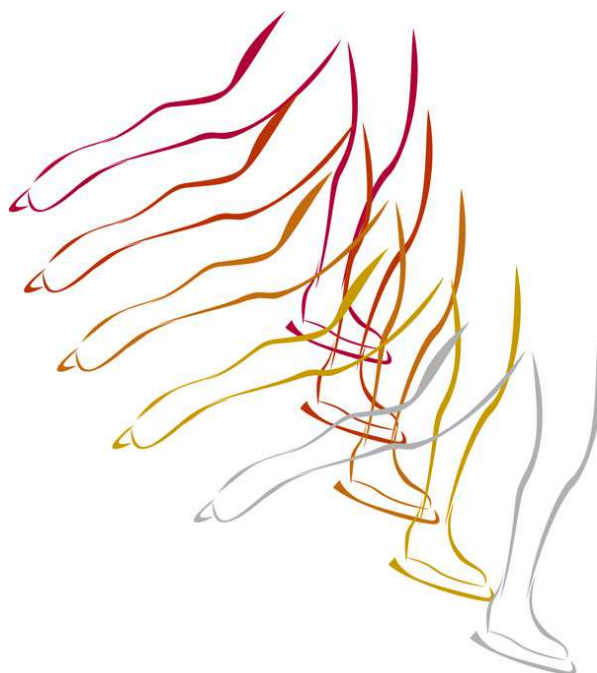




ANNOUNCEMENT



Neuchâtel Trophy 2014

March 6th - 8th, 2014

Neuchâtel, Switzerland

Organized by:

SWISS ICE SKATING

and

CLUB DES PATINEURS DE NEUCHÂTEL-SPORTS



INVITATION and ANNOUNCEMENT

Swiss Ice Skating and the Neuchâtel Figure Skating Club have great pleasure in inviting you to participate in the

13th NEUCHÂTEL TROPHY.

Participation in the Neuchâtel Trophy is open to all Teams that belong to an ISU Member, Rule 109, paragraph 2, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3b, and they meet the participation, citizenship and residency requirements in Rule 109 paragraphs 1 and 2d. The composition of teams is determined by the Special Regulations Synchronized Skating 2012.

Date: March 6th – 8th, 2014

Place: Patinoires du Littoral, 4, Quai R. Comtesse CH - 2000 Neuchâtel,
(1hr 20 minutes from Geneva and 1hr 50 minutes from Zurich)
Competition rink: 30 m x 60 m (4000 spectators).

1. INVITED MEMBERS

Ice Skating Australia Incorporated	AUS
Österreichischer Eiskunstlauf Verband	AUT
Fédération Royale Belge de patinage artistique	BEL
Skating Federation of Bosnia and Herzegovina	BIH
Skate Canada	CAN
Chinese Skating Association	CHN
Croatian Skating Federation	CRO
Czech Figure Skating Association	CZE
Dansk Skøjte Union	DEN
The Estonian Skating Union	EST
Suomen Taitoluisteluiliitto	FIN
Fédération Française des Sports de Glace	FRA
Deutsche Eislauf-Union e.V.	GER
National Ice Skating Association of UK Ltd	GBR
Hungarian National Skating Federation	HUN
Iceland Skating Association	ISL
Federazione Italiana Sport del Ghiaccio	ITA
Japan Skating Federation	JPN
Korea Skating Union	KOR
The Latvian Skating Association	LAT
Lithuanian Skating Federation	LTU
Koninklijke Nederlandsche Schaatsenrijders Bond	NED
Norges Skøyteforbund	NOR
Polish Figure Skating Association	POL
The Figure Skating Federation of Russia	RUS
Association of Skating Sports of Serbia	SRB
Slovak Figure Skating Association	SVK
Slovene Skating Union	SLO
South African Figure Skating Association	RSA
Svenska Konstaktningsförbundet	SWE
Schweizer Eislauf Verband	SUI
Turkish Ice Skating Federation	TUR
The United States Figure Skating Association	USA



2. CATEGORY

The competition is open to the **Senior Category**, Short Program and Free Skating

3. GENERAL REGULATIONS

This Event will be conducted in accordance with the ISU Constitution, the ISU General Regulations 2012, ISU Special Regulations & Technical Rules Synchronized Skating 2012, as well as all pertinent ISU Communications.

4. TECHNICAL DATA / PROGRAMS

The **results** will be determined according to the Special Regulations Synchronized Skating 2012.

Each participating Team may enter up to a maximum of four (4) alternates on the official Entry Form.

Programs must meet the requirements of Communication No. 1798 as well as the ISU Special Regulations & Technical Rules Synchronized Skating 2012, and all pertinent ISU Communications.

Category	Program	Duration	Multiplying Factors
Senior	Short Program	Maximum: 2'50 min but may be less	0.8
	Free Skating	4.30 min +/- 10 sec	1.6

5. ENTRIES

Each invited ISU Member may enter a **maximum of 3 teams**.

Forms to use: See list page 7.

The organizer reserves the right to limit the number of entries per ISU-Member.

Only those skaters whose names are listed on the registration forms will be allowed to skate.

All entries have to be sent to the Organizing Committee of the Neuchâtel Trophy 2014.

Organizer's address: CLUB DES PATINEURS DE NEUCHÂTEL-SPORTS
4, Quai Robert Comtesse - CH - 2000 NEUCHÂTEL
Fax ++41 32 755 59 60
Internet: www.neuchatel-trophy.ch
E-Mail: direction@neuchatel-trophy.ch

Final date for entries: **January 15th, 2014**

The entry fee is **CHF 550.00**

and has to be paid **by January 15th, 2014** to

Club des Patineurs de Neuchâtel-Sports, c/o M. Denis Keller, CH-2017 Boudry
Banque cantonale Neuchâteloise, Place Pury 4, CH-2001 Neuchâtel
Account No 1014.24.76.0
IBAN: CH31 0076 6000 1014 2476 0
BIC/SWIFT: BCNNCH22

In case of cancellation, paid entry fees will not be refunded.

Commissions and/or fees for bank transactions have to be paid directly to the bank in addition to the entry fee at the time of the bank transfer.



6. ENTRY OF JUDGES

No Judges can be entered for this Event as it is in combination with the Junior World Challenge Cup 2014. The Judges are nominated according to the Rule 4.2. "Nomination of Judges" of the announcement for the Junior World Challenge Cup 2014.

According to ISU Rules the panel of officials will include:

- 1 Technical Controller
- 2 Technical Specialists
- 1 Referee
- a minimum of 5 Judges
- Assistants to the Panel (1 Assistant Referee Ice, 1 Data Operator, 1 Replay Operator, 1 Camera Operator)

7. ACCOMMODATION FOR OFFICIALS - PARTICIPATION TOWARDS EXPENSES

See Point 5 of the announcement for the Junior World Challenge Cup 2014.

8. ACCOMMODATION FOR TEAMS

Accommodation for participating Teams is at their own expense.

Forms to use: See list page 7.

A list of hotels that support the Neuchâtel Trophy will be published on www.neuchatel-trophy.ch. You can also find other hotels on www.neuchateltourisme.ch

The organizing committee can be contacted at: accomodation@neuchatel-trophy.ch.

When booking your hotels, please mention that you are participating in the Neuchâtel Trophy. Some hotels pre-reserve rooms for the participants of the Neuchâtel Trophy and therefore say they are "fully booked" if they don't know who the booking is for.

9. TRANSPORTATION

It is the responsibility of all participating teams to organize and cover the costs of their journey to and back from Neuchâtel, which should include the transfer to and from the airport, or any transportation to Neuchâtel and back as well as within Neuchâtel from the Hotel to the skating rink and back.

If requested, the OC will assist with further information regarding transfer within Neuchâtel. Please contact: accomodation@neuchatel-trophy.ch.

10. EXTRA PRACTICE ICE

Additional practice sessions will be available on

- Wednesday March 5th, 2014 and
- Thursday March 6th, 2014

at the rate of CHF 75.00 per 15 minutes and will be granted in the order of arrival of the bookings. Block bookings may be subject to modification to allow all competitors the opportunity of having extra practice ice.

Please note that extra practice for Senior Teams is limited on Thursday due to the Official Practice of the Junior Teams.

11. PLANNED PROGRAM CONTENT

The Planned Program Content form should be returned, if possible, to the organizer together with the Entry Form by **January 15th, 2014**. The Planned Program Content Sheets must be signed by a coach or Team Representative. However, the programs' content may be changed at the time of registration. Changed Program Content Sheets must be handed over to the



Registration desk. It is not permitted to hand over the Program Content Sheets directly to acting Officials.

12. ACCREDITATION / REGISTRATION SERVICE

A reception service for accreditation will be provided for participating teams as follows:

- Wednesday March 5th, 2014 from 10h00 to 18h00
- Thursday March 6th, 2014 from 09h00 to 18h30
- For special requests please contact the organizer

13. MUSIC

All Teams shall provide competition music of excellent quality on either MP3 or CD format. The discs must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short/Free) must be recorded on one track and on a separate disc. Teams must provide a back-up drive for each program (see Rule 724, paragraph 1).

The titles, composers and orchestras of the music to be used for the Short and Free Skating programs must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 768, paragraph 7).

In accordance with Rule 724, paragraph 1, all discs must:

- be properly inserted in their original case
- be clearly identified with the name of the team
- indicate the type of program (Short Program/Free Skating)
- show the exact running time of the music (not skating time)

The volume level of the music as determined by the ISU Medical Advisor in either the practice or competition rinks must not exceed 85–90 dB Sound Pressure Level in any part of the arena.

14. OFFICIAL PRACTICE SESSIONS

The Official Practice will start in the competition Ice Rink Friday March 7th, 2014 at 07h00.

Each Team will be allowed a ten (10) minute period of official practice ice for the Short Program and a twelve (12) minute period for the Free Skating Program.

Rule 922 paragraph 6 shall apply for all official practice sessions.

No extra practice ice will be permitted after the Official Draw.

15. OFF ICE-WARM-UP

Off-ice warm-up areas are located at the Stadium, close to the Skating Rink.

16. DRAWS

The Official draw for the Short Program will take place on Thursday, March 6th, 2014 at 19h00, at the competition ice rink.

The draw for the starting order for Free Skating will take place immediately after the end of the Junior Short Program (Espace Facchinetti, La Maladière).

17. OPENING CEREMONY

The Opening Ceremony will take place on Friday, March 7th, 2014, at 17h00. Three skaters from each team are requested to take part in the Ceremony as National Flag and team banner carriers.



18. PRIZES AND TROPHY

A trophy will be presented to the winning Team.

The winning team is invited (no entry fee will be charged) to defend their title in the next Neuchâtel Trophy.

All skaters of the participating teams will receive a souvenir.

19. NATIONAL ANTHEMS

The Organizing Committee asks participating Members to bring a copy of their National Anthem on CD and to hand it in for the Awards ceremony upon request.

20. SECURITY

Flash photography is strictly forbidden at all times during the competition.

Admission to the Rink, dressing rooms and the skater's seating area is only permitted with official accreditation badges. Entry checks will be carried out by security staff.

21. MEDICAL SERVICE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each ISU Member participating in the competition, as defined in Rule 107, to provide medical and accident insurance for their athletes, officials and all other members of the ISU Member's team(s). Such insurance must provide full medical coverage and also the return journey to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU, Swiss Ice Skating and the Organizing Committee assume no responsibility or liability with respect to bodily or personal injury or property damage incurred in connection with the event by Competitors and Officials.

The Organizer will not provide participant insurance coverage for the event.

The Organizer will provide emergency medical services for all Competitors during the competition and official practice sessions at the Official Ice rink.

The local hospital is within 5 minutes distance from the Ice Rink.

22. ANTI-DOPING CONTROL

If an Anti-doping test is carried out, it will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1800 or any further update of this Communication).

23. LIST OF FORMS

Nr.:	Title:	Deadline:
Form A 01	Preliminary Entry Form	October 15 th , 2013
Form C 01	General Entry/Team Contact Form	January 15 th , 2014
Form C 02	Team Entry Form	January 15 th , 2014
Form C 03A	Travel & Transportation Request	January 15 th , 2014
Form C 03B	Hotel Information - Teams	January 15 th , 2014
Form C 04	Press/Media Information	January 15 th , 2014
Form C 05	Competition Music Information	January 15 th , 2014
Form C 06	Planned Program Content	January 15 th , 2014
Form D 01	Extra Practice Ice Request	January 15 th , 2014
Form D 02	Fees	January 15 th , 2014
Form D 03	Competitor's Party Reservation	January 15 th , 2014



TENTATIVE SCHEDULE OF EVENTS

Tuesday, March 4th, 2014

Upon Request	Extra Practice	Ice Rink
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Wednesday, March 5th, 2014

10h00 – 18h00	Official Registration for Teams	Ice Rink
	Official Registration for Event Officials	Official Hotel

11h00 – 18h00	Extra Practice	Ice Rink
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Thursday, March 6th, 2014

09h00 – 18h30	Official Registration for Teams	Ice Rink
	Official Registration for Event Officials	Official Hotel

07h00 – 10h00	Extra Practice	Ice Rink
Upon Request	Extra Practice	TBA

16h30	Referee and Technical Controller Meeting	TBA
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17h15	Judges Meeting	TBA
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19h00	Official Draw	Competition Ice Rink
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20h00	Officials' Dinner	TBA
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Friday, March 7th, 2014

07h00 – 10h30	Official Practice Short Program	Competition Ice Rink
13h30	Team Leader's Meeting	Press Room

17h00	Opening Ceremony	Competition Ice Rink
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17h30 – 20h00	Short Program	Competition Ice Rink
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Saturday, March 8th, 2014

07h00 – 10h30	Official Practice Free Skating	Competition Ice Rink
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16h00 – 19h00	Free Skating	Competition Ice Rink
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22h00	Awards Ceremony	
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22h30	Competitor's Party	Espace Facchinetti
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Sunday, March 9th, 2014

08h00 – 9h30	Round Table Discussion	Official Hotel
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Please note that this Schedule is subject to change depending on the number of Teams entering the competition.