



6th ISU-Synchronized Skating Competition for Senior, Junior Teams

Interclub-Competition for Novice Teams

**January 17th - 20th, 2013
in Berlin, Germany**

ANNOUNCEMENT / INVITATION

hosted by the
Deutsche Eislauf-Union e. V.
organized by the
Berliner Eissportverband e.V.



under the authorization of the
INTERNATIONAL SKATING UNION



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6th Cup of Berlin 2013 International Synchronized Skating Competition



1. GENERAL

The Cup of Berlin 2013 is an ISU Synchronized Skating Competition for Juniors and Seniors and an Interclub Competition for Novice-Teams hosted by the Deutsche Eislaufer-Union e.V. and organized with the support of the Berliner Eissport Verband e.V in Berlin, Germany, from 18th to 20th January 2013.

The Cup of Berlin 2013 will be conducted in accordance with the *ISU Constitution and General Regulations 2012*, the *ISU Special Regulations and Technical Rules Synchronized Skating 2012* as well as all pertinent *ISU communications*.

Participation in the Cup of Berlin 2013 is open to all teams who belong to an ISU Member, Rule 109, paragraph 2, and whose team members qualify with regard to eligibility according to Rule 102, age limits specified in Rule 108, paragraph 3) and meet the participation, citizenship and residency requirements in Rule 109. Passports of the skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation.

2. EVENT DATA

Host: Deutsche Eislaufer-Union e.V. (ISU Member Federation)
Organizer: Berliner Eissportverband e.V. together with their clubs

Venue Information: **Competition Rink**
Sportforum Berlin Hohenschönhausen
Konrad-Wolf-Str.39
13055 Berlin Hohenschönhausen
Germany

An indoor skating rink 30 x 60 m, heated.
The Competition Rink has capacities for 3500 spectators.
It is located in a walking distance from the Official Hotel.

Additional Practice Rink
Erika Heß Eisstadion
Müllerstr. 185
13353 Berlin Wedding
Germany

An indoor skating rink 30 x 60 m, heated.

3. Categories and composition of teams

Senior	Short and Free Skating A Senior Team shall consist of 16 skaters; all of whom must have reached the age of fourteen (14) before July 1 st 2012.
Junior	Short and Free Skating A Junior Team shall consist 16 skaters; all of whom must have reached the age of twelve (12) and may not have reached the age of nineteen (19), before July 1 st 2012.
Novice	Free Skating A Basic Novice A Team shall consist of 12 skaters; A Basic Novice B Team shall consist of 16 skaters; An Advanced Novice Team shall consist of 16 skaters All Novice Team members must have reached the age of ten (10) and may not have reached the age of fifteen (15), before July 1 st 2012.



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4. TECHNICAL DATA

ISU Rules shall be in effect according to *ISU Special Regulations Synchronized Skating 2012*, *ISU Communication 1759* (Junior and Senior), *ISU Communication 1760* (Novice) as well as all pertinent ISU Communications.

The following has to be noted: each participating team may enter up to four (4) alternates on the official Entry Form; Teams may include both boys/Men and girls/Women without restrictions; Teams of a Member Federation may enter more than one category using different music and different Programs, with a minimum change of 50% of the skaters. Only those skaters whose names are listed on the registration forms will be allowed to skate.

5. PROGRAMS

Novice Category

Basic Novice A or B Free Skating: 3 min. +/- 10 sec.

Advanced Novice Free Skating: 3 min. 30 sec. +/- 10 sec.

The free skating program must be each a well-balanced program according to *ISU Regulations for Synchronized Skating 2012*, *ISU-Communication 1760* and all pertinent ISU Communications.

Junior Category

Short Program: max. 2 min. 50 sec., but may be less

The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2012, Rule 905 and all pertinent ISU Communications.

Free Skating: 4 min. +/- 10 sec.

The free skating must be a well-balanced program according to ISU special Regulations for Synchronized Skating 2012, Rule 911 and all pertinent ISU Communications.

Multiplying Factors:

In accordance with ISU Special Regulations for Synchronized Skating 2012) the factors for the Program Components are

Short Program 0,8

Free Skating 1,6

Senior Category

Short Program: max. 2 min. 50 sec., but may be less

The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2012, Rule 905 and all pertinent ISU Communications.

Free Skating: 4 min. 30 sec. +/- 10 sec.

The free skating must be a well-balanced program according to ISU special Regulations for Synchronized Skating 2012, Rule 911 and all pertinent ISU Communications.

Multiplying Factors:

In accordance with ISU Special Regulations for Synchronized Skating 2012, Rule 738) the factors for the Program Components are

Short Program 0,8

Free Skating 1,6

6. PLANNED PROGRAM CONTENT

The "Program Content Sheet" must be returned to the Organizing Committee latest January, 1st 2013. It is mandatory that the Program Content Sheet is filled in precisely by each team in English using the terminology for the elements listed in the Scale of Value Table. It is not permitted to hand over the Program Content Sheets directly to acting Officials.



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7. RESULT CALCULATIONS

All results will be calculated using an electronic computer according to the *ISU Special Regulations Synchronized Skating 2012*, Rule 738ff ("ISU Judging System").

The three best-placed Teams in each event will be announced and honoured at the official Award Ceremony. The national anthem of the winner will be played and the flags of the medal winners hoisted on a screen.

8. MUSIC

Rule 905 and Rule 911 shall apply. Vocal music using lyrics is permitted. Additions of sounds of applause or cheers are not permitted.

All Teams shall furnish the competition music of excellent quality on CD, MD or in any other approved format (see rule 724). Each program (short/free) must be recorded on one track and on a separate medium.

Cassettes and CDs must show the event (Basic Novice, Advanced Novice, Junior or Senior), the Team's name and nation and the exact running time of the music (not skating time) including any starting signal, and must be turned in at the time of registration.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must be listed for each Team on the official Music Information Form and must be attached to the official Entry Form for Teams.

If the Music Information is not completed and CDs are not provided, accreditation will not be given.

9. PRACTICE

Official Practice in the Sportforum Hohenschönhausen (Competition Rink) will start on Friday morning, January 18th starting with the Basic and Advanced Novice Teams (Free skating) followed by Junior and Senior Teams (Short Program) according to starting order. On Saturday morning, January 19th, starting with Junior's then Senior's Free Skating practice.

Each Team will be allowed a ten (10) minute period of official practice ice for the Short Program and a twelve (12) minute period for the Free Skating Program, free of charge.

Rule 922 paragraph 6 shall apply for all official practice sessions.

No extra practice ice will be permitted after the Official Draw.

Additional practice ice can be booked in the Erika-Heß-Stadion (Additional Practice Rink) available on Wednesday, January 16th, 08:00 h until 22:00 h, and Thursday, January 17th, 08:00 h until 20:00 h.

The Application Form for additional practice is attached. The additional practice ice schedule will be compiled in the order the requests reach the organizing committee and can be checked on www.cup-of-berlin.com.

10. TECHNICAL AND JUDGES PANEL

Each participating ISU Member may nominate one (1) Judge, listed on the ISU list of Referees and Judges for Synchronized Skating 2012/2013, the host ISU Member may nominate two (2) Judges. The official Judges' Nomination Form must be sent to the OC of Cup of Berlin not later than **November, 11th 2012**.

The Referees, Technical Specialists and Technical Controller will be nominated by the Organizing Committee and chosen from the respective ISU list for Synchronized Skating 2012/2013.



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The Referees and TC meeting will be held on Thursday, January 17th 2013 at 17:00 h at the Official Hotel "Holiday Inn Berlin City East". **The Draw for the Panel of Judges** will be made at the **Judges' Meeting** which will be held on Thursday, January 13th 2013 at 17:30 h.

The **Judges' Round Table** will be held

Basic Novice Panel	on Saturday, January 19th 2013 at 7:30 h at the Official Hotel.
Advanced Novice Panel	on Saturday, January 19th 2013 at 8:30 h at the Official Hotel.
Junior Panel	on Sunday, January 20th 2013 at 8:00 h at the Official Hotel.
Senior Panel	on Sunday, January 20th 2013 at 9:00 h at the Official Hotel.

11. EXPENSES

Travel expenses will be paid to the Technical Panel (Technical Specialists and Technical Controller) and Referees only, based on economy airfare.

The organizer will provide **accommodation** for the invited Technical Panel, the Referees and the nominated Judges. OC will provide **meals** for the Technical Panel, the Referees and the nominated Judges from January 17th, starting with dinner till January 20th, ending with breakfast.

The official hotel for Referees and Judges:

Holiday Inn Berlin City East

Landsberger Allee 203

13055 Berlin

Tel.: +49 (30) 978 08 401

Fax: +49 (30) 978 08 450

E-mail: info@hibce.de

Internet : www.holidayinn.de

The rooms at Holiday Inn Berlin City East for the Technical Panel and nominated Judges will be reserved by the Organizing Committee upon receipt of the entry.

The OC will pay the **transportation** for the Technical Panel, Referees and nominated Judges both from/to airport (Tegel or Schönefeld) or railway station (Berlin East) with Taxi or Public Transportation maximum 50 EUR for both ways (official ticket/receipt mandatory).

All Competitors (Teams), Coaches, Team Managers, Team Leaders, Physician staff have to bear their own expenses.

12. REGISTRATION / ACCREDITATION

Accreditation will be given to ISU Office Holders and Guests, the Technical Panel and the Judges, Participants (Team Members), one Team Manager and one Coach per Synchro-Team. Not more than 2 Officials, one Team Leader and one Medical Attendant of each ISU Member will additionally receive an accreditation provided they are Council Members of their National Federation (including Presidents) or the General Secretary of the Head Office of their Federation. Each Member Federation confirms the function of each Team Member with the official entry form "Composition of Delegation".

The registration for the Technical Panel, Referees, Judges, Teams, Accredited Coaches, Team Leaders and Team Managers will be given at the Official Hotel, the Holiday Inn Berlin City East, from Wednesday 18:00 h on. Friday morning accreditation office will move to the Competition Rink and will be located in the area of Official Entrance.

13. DOPING-CONTROL

If an Anti-doping test is carried out, this will be in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1650 (Rule) and 1651 (Procedures) and all pertinent Communications.



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14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team(s). Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU, the Deutsche Eislaufer-Union and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred by Competitors and Officials.

15. TEAM ENTRY / PUBLICITY WAIVER

Members, Teams and Competitors hereby shall acknowledge acceptance of ISU rule 131 concerning ENTRIES and sign the Declaration forms (see: www.cup-of-berlin.com)

Each ISU Member has the right to nominate teams for each Novice, Junior and Senior competition in the Cup of Berlin 2013. The host member is not bound to this restriction.

Entries for Teams, nominated Judges, Coaches, Team Leaders and Team Managers must be made only by the respective Members on the enclosed Official Forms and must reach the organizer not later than November 11th, 2012. Late entries cannot be accepted. The official entry forms have to be used and be sent to (**preferred via Email**):

OC Cup of Berlin 2013
Elke Treitz
Sudetenstr. 17
D- 69221 Dossenheim
Fax: +49 (3212) 2244155
Email: elke@treitz.de

Please attach a Team Photo to your entry request; digital photo per Email would be preferred. Team Photo, Team Press Info and Results may be published in the World Wide Web. Each Team taking part in the Cup of Berlin 2013 acknowledges and consents to that fact.

**Please find the Entry Forms in electronic version at: www.cup-of-berlin.com
or www.eislaufer-union.de**

Deadline for the Preliminary Entry Form: October, 10th 2012

16. ENTRY FEE

The entry fee of EUR 390 per Senior and Junior Team, EUR 330 per Novice Team is due at the time of application, to be paid through bank currency transfer. Please transfer the entry fee to the following Bank Account:

Empfänger / Recipient:	Deutsche Eislaufer-Union e.V.
Name of the Bank:	Dresdner Bank München
BLZ:	70080000
Kto / Account No.:	587900000
SWIFT-BIC:	DRES DE FF 700
InterBank-AccNr (IBAN):	DE26 7008 0000 0587 900000
Subject:	CoB2013, <ISU-Member-Federation>, <Name of the Team>

Should a team withdraw from the Event after December 12th, 2012, the Entry Fee will not be refunded.



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17. INFORMATION

Please address all requests to: Deutsche Eislaufer-Union e. V.
OC „Cup of Berlin“
Mobile: +49 151 12244155
Fax: +49 3212 2244155
Email: elke@treitz.de

18. EVENT-PAGE

The OC will provide all information on the event-page.
Stay informed on

www.cup-of-berlin.com

19. HOTEL INFORMATION

ACCOMMODATION at special rates will be offered to teams in the official hotel:

Holiday Inn Berlin City East
Landsberger Allee 203
13055 Berlin
Tel.: +49 (30) 978 08 401
Fax: +49 (30) 978 08 450
E-mail: info@hibce.de
Internet : www.holidayinn.de

All hotel reservations and pre-payments of the hotel rooms in the Official Hotel will be made by the teams. Please use forms on www.cup-of-berlin.com

TEAM-MEALS

The Holiday Inn hotel offers also meals for a special team rate.

TEAM PARTY

Celebrate yourself and join the Team Party on Saturday night after the Award Ceremony in the Official Hotel. A DJ will guarantee for good music. Price per person EUR 29 dinner with one soft drink included.

Registration required for the Team Party, see form on www.cup-of-berlin.com

20. TEAM-TRANSPORTATION

All bus reservations and payment will be made also by the teams.

The Organizing Committee will support you with some contact dates.

Please find more information on www.cup-of-berlin.com



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21. PRELIMINARY EVENT SCHEDULE

(subject to changes)

Wednesday, January 16th 2013

All day	Additional Practice	(Erika-Heß Rink)
18:00 h	Official Accreditation	(Holiday Inn Berlin City East)

Thursday, January 17th 2013

All day	Additional Practice	(Erika-Heß Rink)
All day	Official Accreditation	(Holiday Inn Berlin City East)
17.00 h	TC-/Referees- Meeting	(Holiday Inn Berlin City East)
17.30 h	Judges' Meeting	(Holiday Inn Berlin City East)
19:00 h	Team Leaders-/Coaches Meeting	(Holiday Inn Berlin City East)
20:30 h	Opening Off Ice / Official Draw	(Holiday Inn Berlin City East)

Friday, January 18th 2013 (Sportforum, Competition Rink)

Morning	Official Practice Free Skating Official Practice Free Skating Official Practice Short Program Official Practice Short Program	Basic Novice (Starting Order) Advanced Novice (Starting Order) Junior Teams (Starting Order) Senior Teams (Starting Order)
Afternoon	Basic Novice Advanced Novice Award Ceremony	Free Skating Free Skating
Evening	Junior Senior	Short Program Short Program

Saturday, January 19th 2013 (Sportforum, Competition Rink)

07:30 h	Judges Round Table – Basic Novice Panel	
08:30 h	Judges Round Table – Advanced Novice Panel	
Morning	Official Practice Free Skating Junior Teams (Starting Order) Official Practice Free Skating Senior Teams (Starting Order)	
Afternoon	Junior	Free Skating
Evening	Senior	Free Skating
	Award Ceremony	

Team Party (Holiday Inn Berlin City East)

Sunday, January 20th 2013

08:00 h	Judges Round Table – Junior Panel	(Holiday Inn Berlin City East)
09:00 h	Judges Round Table – Senior Panel	(Holiday Inn Berlin City East)