

ANNOUNCEMENT

 World Synchronized Skating Championships[®] 2013

April 3 – 6, 2013

Boston, USA





1. General Regulations

The ISU World Synchronized Skating Championships 2013 is an event of the International Skating Union (ISU) and will be conducted in accordance with the ISU Constitution and General Regulations 2012, ISU Special Regulations and Technical Rules Synchronized Skating 2012, as well as all pertinent ISU Communications.

Participation in the ISU World Synchronized Skating Championships 2013 is open to all Teams who belong to an ISU Member, Rule 130, paragraph 7) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d) and ISU Communication No. 1420 (or any update of this Communication).

Each participating team must consist of sixteen (16) skaters and may have up to a maximum of four (4) alternates listed on the Team Entry Form (Rule 701, paragraph 3 c) and 3 d).

2. Technical Data

The ISU World Synchronized Skating Championships 2013 will take place at the “Agganis Arena” at Boston University with the ice surface of 30m x 60m. Official practices will also take place at the “PR Walter Brown Arena at Boston University”, which is 30m x 60m. Both rinks are indoor, heated, air conditioned and artificial ice rinks in the same complex.

SHORT PROGRAM

Duration: 2 minutes and 50 seconds, but may be less, Rule 904, paragraph 1. a) and 905, paragraph 3.

The required elements to be skated are listed in Rule 905, paragraphs 1 and 2, and ISU Communication no. 1740, appendix A

FREE SKATING

Duration: 4 minutes, 30 seconds, +/- 10 seconds

Composition in accordance with Rule 911, paragraph 3, Rule 905, paragraph 3 and ISU Communication No. 1740, appendix A

As per Rule 969, paragraph 3. and according to the result after the Short program, the teams will be divided into two (2) groups with the teams placed in Short Program among the first sixteen (16) teams being drawn in the second part for Free Skating (called group A “skating later”) and teams placed in the second half of the Short Program (starting with the teams placed as seventeen (17) being drawn in the first part for Free Skating (called Group B “skating earlier”).

The draw for Free Skating will be according to placements of the Short Program for Group A and B separately.

In case of a tie on the 16th place, Rule 969, paragraph 3 c) applies.



3. Entries

3.1 Entries of Teams:

In accordance with Rule 768, paragraph 1 and 6, ISU Members must enter teams and their substitutes by name on the official entry forms. Entries and substitutes must be sent simultaneously to:

Organizing Committee

Dave Lucero

Fax: +1 877 645 4541

E-mail: dlucero@usfigureskating.org

and to

Chair ISU Sports Directorate

Peter Krick

Fax: +49 8158 903068

E-mail: peter.krick@eventint.com

INTERNATIONAL SKATING UNION

Fax: +41 21 612 66 77

E-mail: entries@isu.ch

Entries must reach the Chair of the ISU Sport Directorate, the Organizing Committee and the ISU Secretariat no later than **March 14, 2013** (see Rule 768, paragraph 1 and 6). Receipt of entries will be confirmed in writing by the Organizers to the Members (Rule 115, paragraph 5).

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **October 15, 2012**.

3.2 Entries of the Official Team Delegations

The names of the Team Leaders, Team Managers, Coaches, the Official Team Service Personnel, and Team Medical Personnel must be listed on the ISU Member Entry Form.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that accreditation will be given to:

- Official Team Delegations composed of Skaters, Team Leaders (one per country), Team Managers (1 per Team), Official Coaches (2 per Team), Team Service Personnel (2 per Team), Team Medical Personnel (1 per Team – OC might request a document upon accreditation)
- Federation / Association Representatives (2 per country including the President).

The names of all requested Team Members must be listed on the official Entry Form "Composition of Delegation". All forms must also be returned by **March 14, 2013**.

Each Team must submit to the Organizing Committee together with the entry forms the "Program Content Sheet". It is not permitted to hand over the Program Content Sheets directly to the acting Officials.



4. Judges

4.1 Nomination of Judges for the annual Judges Draw for ISU Figure Skating Championships 2013 to be held on October 3, 2012 in Zurich/SUI

According to ISU Technical Rules Synchronized Skating 2012, Rule 972, the official Entry Form for Judges by number (that had been sent to Members on July 12, 2012), must reach the ISU Director General by October 1st, 2012.

In accordance with the draw results that will be published in an ISU Communication subsequent to the Judges Draw, Members having been drawn to send Judges to the ISU World Synchronized Skating Championships 2013 must send the official **entry form for Judges by name**. The form must reach the Chair of the ISU Sports Directorate, the ISU Secretariat and the Organizer not later than **February 17, 2013**.

Organizing Committee

Dave Lucero

Fax: +1 877 645 4541

E-mail: dlucero@usfigureskating.org

and to

Chair ISU Sports Directorate

Peter Krick

Fax: +49 8158 903068

E-mail: peter.krick@eventint.com

International Skating Union

Fax: +41 21 612 6677

E-mail: entries@isu.ch

Please note that the procedures in regard to the declaration forms as outlined in ISU Communication 1628 need to be strictly observed.

4.2 Judges Meetings

The first Judges' Meeting will be held on Thursday, April 4, 2013 at 16:30 hours at the "Marriott Copley Place".

The Judges' Round Table Discussion will be held on Sunday, April 7, 2013 at 08:00 hours at the "Marriott Copley Place".

5. Meals, Lodging and Travel Expenses

In accordance with ISU General Regulations 2012, Rule 137, the Organizing Committee will provide and cover the expenses for rooms and meals for the Technical Controller, Technical Specialists, Data/Replay Operators beginning with dinner on Tuesday, April 2, 2013 and ending with breakfast on Monday, April 8, 2013.

The Organizing Committee will provide and cover the expenses for rooms and meals for the Referees and Judges beginning with lunch on Wednesday, April 3, 2013 and ending with breakfast on Monday, April 8, 2013.

The Organizing Committee will provide and cover the expenses for rooms and meals for the OAC Members beginning with lunch on Thursday, April 4, 2013 and ending with breakfast on Monday, April 8, 2013.



Travel expenses will be paid in accordance with ISU General Regulations 2012, Rule 137. Out of pocket expenses for the Referee, Assistant Referee Ice, Technical Controller, Technical Specialists, Data and Replay Operator, OAC Members and the Judges will be paid in accordance with the ISU Memorandum for Guidance in Hosting the ISU Synchronized Skating Championships and ISU Communication 1631 or any update. These expenses will be provided at the time of accreditation.

All extra expenses incurred by any Official will be the responsibility of that person. Should any Official arrive at the hotel before or stay after the period described above, their room costs and expenses will be their responsibility and must be paid upon arrival.

6. Official Practice

Official Practice for Teams will begin on Wednesday, April 3, 2013.

The detailed schedule will be issued at the time of registration. Rule 766, paragraph 5 must be observed.

7. Music

All Teams shall furnish competition music of excellent quality on either MP3 or CD format. The disks must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short/Free) must be recorded on one track and on a separate disk. Teams must provide a back-up drive for each program (see Rule 724, paragraph 1)

The titles, composers and orchestras of the music to be used for the Short and Free Skating programs must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 768, paragraph 7.

In accordance with Rule 724, paragraph 1, all disks must:

- be properly inserted in their original container
- be clearly identified with the name of the team
- indicate the type of program (Short Program/Free Skating)
- show the exact running time of the music (not skating time)

If the music information is not complete and discs not provided, the accreditation will not be given.

8. Arrival of Participants

All the Referees, Judges, Members of the Official Team Delegation taking part in the ISU World Synchronized Skating Championships 2013 are requested to inform the Organizing Committee as soon as possible, but no later than **March 14, 2013**, on the enclosed forms, about the names of the airline company, flight numbers, dates and time of arrival in Boston.

Transportation will be provided between the Logan International Airport (BOS) and the Official Hotel(s) for Teams, ISU Office Holders, Referees and Judges, the Technical Panel and OAC Members. The accredited Members of the Official Team Delegation (Coaches, Team Service and Medical Personnel) will only have transportation provided they travel with the Team.



9. Accreditation

Accreditation will be provided for official registered Team members and Officials as per paragraph 3. starting at the “Marriott Copley Place” on **Tuesday, April 2, 2013.**

Additional accreditation for Media Representatives will be provided at “Agganis Arena”, starting **Wednesday, April 3, 2012.**

For accreditation/ID purposes, all the mentioned persons, except the ISU Office Holders, Officials and Guests, must submit, no later than **March 14, 2013**, a passport type color photograph together with the Entry Forms (please print the name on the back of the photo). The Team Leaders/Managers are requested to bring copies of passports of all the skaters (a Team-folder, sorted in the alphabetical order) and present all the passports at the time of registration. These will be checked before the Opening Draw.

10. Official Hotels

The official hotel for Teams is:

Marriott Copley Place

110 Huntington Avenue

Boston, Massachusetts 02116 USA

Phone: +1 617 236 5800

Fax: +1 617 236 5885

Website: <http://www.marriott.com/hotels/travel/bosco-boston-marriott-copley-place/>

The Teams must make all requests for reservations of rooms at the Official Hotel **only and directly to the Organizing Committee** by October 15, 2012. The request shall include a preferred rooming list (by number – not by names).

The Official Hotel will not reserve rooms without the authorization of the Organizing Committee. The Organizing Committee will authorize the Official Hotel to reserve rooms, in accordance with the rooming list for the Teams once the request is received. Hotel will be reserved on the first come – first serve basis.

After authorization from the Organizing Committee, the hotel will confirm each request with the designated Team Manager/Team Leader/Federation.

As soon as the Team Manager/Team Leader/Federation receives the reservation confirmation from the Hotel, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Hotel directly **by November 15, 2012 at the latest.**

The remaining 50 % are to be paid upon arrival.

12. Transportation

There will be an event shuttle for accredited persons between the official hotel and the “Agganis Arena” (main rink and practice rink) every 30 minutes starting on Wednesday, April 3 until Saturday, April 6, 2013.



13. Liability & Insurance

In accordance with Rule 119, it is the sole responsibility of each Member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

14. Anti-Doping Controls

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1650 and 1651 or any further update of this Communication).

15. Title and Medals

The winner will bear the title:

World Synchronized Skating Champion for 2013 (see ISU Regulations, Rule 133).

The Synchronized Skating Championships gold medals will be awarded to the Champion Team and silver and bronze medals to the second and third placed Teams at the end of the Championships.

In accordance with Rule 134, paragraph 3f), a small ISU gold medal will be awarded to the winner of each event (Short Program and Free Skating) and small silver and bronze medals to the second and third Teams, but no anthem will be played or flags raised.

The small medals for Short Program will be awarded on the occasion of the Draw for the starting order for Free Skating, and the small medals in Free Skating will be awarded at the Press Conference directly after the conclusion of the Victory Ceremony on Saturday, April 6, 2013 in the Press Conference room.

16. National Anthem

The Organizing Committee asks all Members to bring a copy of their national Anthem on CD.



17. Information

For further information, please contact:

ISU World Synchronized Skating Championships 2013,

Bob Dunlop, Sr. Director of Events
U.S. Figure Skating
20 First Street
Colorado Springs, CO, USA 80906
fax: +1 877 645 4541
e-mail: Bdunlop@usfigureskating.org

or

David Lucero, Events Coordinator
phone: +1 719 635 5200
fax: +1 877 645 4541
e-mail: dlucero@usfigureskating.org



18. Preliminary Event Schedule - (Subject to change)

DATE	TIME	EVENT	PLACE
Tuesday, April 2, 2013	All day	First arrivals and Accreditation	Marriott Copley Place
Wednesday, April 3, 2013	All day	Accreditation	Marriott Copley Place
	All day	Official Practice	Agganis Arena
	17:00	Team-Leaders' Meeting	Marriott Copley Place
	19:30	Coaches' Meeting	Marriott Copley Place
	TBD	ISU and Judges Dinner	TBD
Thursday, April 4, 2013	All day	Official Practice	Agganis Arena
	15:30	Referees and Technical Controllers Meeting	Marriott Copley Place
	16:30	Judges Meeting	Marriott Copley Place
	19:30	Opening & Draw Ceremony	TBD
Friday, April 5, 2013	11:00	Official Practice – Short Program	Agganis Arena
	19:00	Competition - Short Program	Agganis Arena
Saturday, April 6, 2013	08:30	Official Practice – Free Skating	Agganis Arena
	15:00	Competition – Free Skating Group B	Agganis Arena
	17:30	Competition – Free Skating Group A	Agganis Arena
	20:15	Award Ceremony	Agganis Arena
	TBD	Closing Party (Skaters)	TBD
Sunday, April 7, 2013	08:00	Judges Round Table Discussion	Marriott Copley Place
	All day	Departures	



PACKAGE SUMMARY

Form	To be returned to	Deadline
Form A 01: Preliminary Entry	US Figure Skating ISU Secretariat	Oct. 15, 2012
Form A 02: Accommodation Request	US Figure Skating	Oct. 15, 2012
Form B 01: Entry Form Judges	US Figure Skating Chair ISU Sports Directorate ISU Secretariat	Feb. 17, 2012
Form C 01: Composition of Delegation	US Figure Skating Chair ISU Sports Directorate ISU Secretariat	Mar. 14, 2012
Form C 02: Entry Form Teams	US Figure Skating Chair ISU Sports Directorate ISU Secretariat	Mar. 14, 2012
Form C 03: Travel	US Figure Skating	Mar. 14, 2012
Form C 04: Press Information	US Figure Skating ISU Secretariat	Mar. 14, 2012
Form C 05: Competition Music Information	US Figure Skating ISU Secretariat	Mar. 14, 2012
Form C 06: Planned Program Content	US Figure Skating ISU Secretariat	Mar. 14, 2012
Form C 07: Skaters Health Care Form	US Figure Skating	Mar. 14, 2012
Form D01: Team Meal Plan	US Figure Skating	Mar. 14, 2012
Form D02: Closing Party Request	US Figure Skating	Mar. 14, 2012