



5th ISU-Synchronized Skating Competition

for
Senior, Junior and Novice Teams

**January 13th - January 15th, 2011
in Berlin, Germany**

ANNOUNCEMENT / INVITATION

hosted by the
Deutsche Eislauf-Union e. V.
organized by the
Berliner Eissportverband e.V.



under the authorization of the
INTERNATIONAL SKATING UNION



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Cup of Berlin 2011 International Synchronized Skating Competition



1. GENERAL

The Cup of Berlin 2011 is an ISU Synchronized Skating Competition for Juniors and Seniors and an Interclub Competition for Novice-Teams hosted by the Deutsche Eislauf-Union e.V. and organized with the support of the Berliner Eissport Verband e.V in Berlin, Germany, from 14th to 15th January 2011.

The Cup of Berlin 2011 will be conducted in accordance with the *ISU Constitution and General Regulations 2010*, the *ISU Special Regulations and Technical Rules Synchronized Skating 2010* and all relevant *ISU communications*.

Participation in the Cup of Berlin 2011 is open to all teams who belong to an ISU Member and whose team members qualify with regard to eligibility according to Rule 102, ages limits specified in Rule 108, paragraph 3) and meet the participation, citizenship and residency requirements in Rule 109. Passports of the skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation

A Novice Team shall consist of 16 skaters; all of whom must have reached the age of ten (10) and may not have reached the age of fifteen (15), before July 1st 2010.

A Junior Team shall consist 16 skaters; all of whom must have reached the age of twelve (12) and may not have reached the age of nineteen (19), before July 1st 2010.

A Senior Team shall consist of 16 skaters; all of whom must have reached the age of fourteen (14) before July 1st 2010.

2. EVENT DATA

Host: Deutsche Eislauf-Union e.V. (ISU Member Federation)
Organizer: Berliner Eissportverband e.V. together with their clubs

Venue Information: **Competition Rink**
Sportforum Berlin Hohenschönhausen
Konrad-Wolf-Str.39
13055 Berlin Hohenschönhausen
Germany

An indoor skating rink 30 x 60 m, heated.
The Competition Rink has capacities for 3500 spectators.
It is in a walking distance from the Official Hotel.

Additional Practice Rink
Erika Heß Eisstadion
Müllerstr. 185
13353 Berlin Wedding
Germany

An heated indoor skating rink 30 x 60 m
(known from former competitions)

3. TECHNICAL DATA

ISU Rules shall be in effect according to *ISU Special Regulations Synchronized Skating 2010* as well as all pertinent ISU Communications. The following has to be noted: each participating team may enter up to four (4) alternates on the official Entry Form; Teams may include both boys/Men and girls/Women without restrictions; Teams of a Member Federation may enter more than one category using different music and different Programs, with a minimum change of 50% of the skaters. Only those skaters whose names are listed on the registration forms will be allowed to skate.

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Basic Novice Teams	<u>Free Skating:</u> 3 min. 30 sec. +/- 10 sec. The free skating program must be a well-balanced program according to ISU Regulations for Synchronized Skating 2010 and all pertinent ISU Communications.
Advanced Novice Teams	<u>Free Skating:</u> 3 min. 30 sec. +/- 10 sec. The free skating program must be a well-balanced program according to ISU Regulations for Synchronized Skating 2010 and all pertinent ISU Communications.
Junior Teams	<u>Short Program:</u> max. 2 min. 50 sec., but may be less The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2010, Rule 905, paragraph 1 and 2, Group A and all pertinent ISU Communications. <u>Free Skating:</u> 4 min. +/- 10 sec. The free skating must be a well-balanced program according to ISU special Regulations for Synchronized Skating 2010, Rule 911 and all pertinent ISU Communications. <u>Multiplying Factors:</u> In accordance with ISU Special Regulations for Synchronized Skating 2010, Rule 738, paragraph 1 p) the factors for the Program Components are Short Program 0,8 Free Skating 1,6
Senior Teams	<u>Short Program:</u> max. 2 min. 50 sec., but may be less The required elements to be skated are listed in ISU Special Regulations Synchronized Skating 2010, Rule 905, paragraph 1 and 2, Group A and all pertinent ISU Communications. <u>Free Skating:</u> 4 min. 30 sec. +/- 10 sec. The free skating must be a well-balanced program according to ISU special Regulations for Synchronized Skating 2010, Rule 911 and all pertinent ISU Communications. <u>Multiplying Factors:</u> In accordance with ISU Special Regulations for Synchronized Skating 2010, Rule 738, paragraph 1 p) the factors for the Program Components are Short Program 0,8 Free Skating 1,6

4. PLANNED PROGRAM CONTENT

The "Program Content Sheet" must be returned to the Organizing Committee together with the entry forms within the deadline. It is mandatory that the Program Content Sheet is filled in precisely by each team in English using the terminology for the elements listed in the Scale of Value Table published in *ISU Special Regulations Synchronized Skating 2010* as well as in all pertinent ISU Communications. **It is not permitted to hand over the Program Content Sheets directly to the acting Officials.**

5. RESULT CALCULATIONS

All results will be calculated using an electronic computer according to the *ISU Special Regulations Synchronized Skating 2010*, Rule 738ff ("ISU Judging System").



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The three best-placed Teams in each event will be announced and honoured at the official Award Ceremony. The national anthem of the winner will be played and the flags of the medal winners hoisted on a screen.

6. MUSIC

Rule 905 and Rule 911 shall apply. Vocal music using lyrics is permitted. Additions of sounds of applause or cheers are not permitted.

All Teams shall furnish competition music of excellent quality on CD, MD or in any other approved format (see rule 724). Each program (short/free) must be recorded on one track and on a separate medium.

Cassettes and CDs must show the event (Basic Novice, Advanced Novice, Junior or Senior), the Team's name and nation and the exact running time of the music (not skating time) including any starting signal, and must be turned in at the time of registration.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must be listed for each Team on the official Music Information Form and must be attached to the official Entry Form for Teams.

If the Music Information is not completed and cassettes, tapes or discs are not provided, accreditation will not be given.

7. PRACTICE

The Official Practice in the Sportforum Hohenschönhausen (Competition Rink) will start on Friday morning, January 14th starting with the Basic Novice Teams, Advanced Novice Teams followed by Junior and Senior Teams according to starting order. Each Team will be allowed a ten (10) minutes' period of Official Practice Ice for the Short Program, free of charge. On Saturday morning will be an Official Practice, a twelve (12) minutes' period for the Junior's and Senior's Free Skating Program, free of charge.

Additional practice ice can be booked in the Erika Heß Stadion (Additional Practice Rink). The Erika Heß Eisstadion. Additional practice is available on Wednesday, January 13th, and Thursday, January 13th, 08:00 h until 22:00 h each day.

The Application Form for additional practice is attached. The additional practice ice schedule will be compiled in the order the requests reach the organizing committee and can be checked on www.cup-of-berlin.com.

8. TECHNICAL AND JUDGES PANEL

Each participating ISU Member may nominate one (1) Judge, listed on the ISU list of Referees and Judges for Synchronized Skating 2010/2011. The host ISU Member may nominate two (2) Judges listed on the ISU list of Referees and Judges for Synchronized Skating 2010/2011. The official Judges' Nomination Form must be sent to the OC of Cup of Berlin (see 12.) not later than **November, 19th 2010**.

The Referees, Technical Specialists and Technical Controller will be nominated by the Organizing Committee and chosen from the respective ISU list for Synchronized Skating 2010/2011.

The Referees and TC meeting will be held on Thursday, January 13th 2011 at 17:00 h at the Official Hotel "Holiday Inn Berlin City East". **The Draw for the Panel of Judges** will be made at the **Judges' Meeting** which will be held on Thursday, January 13th 2011 at 17:30 h.



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The **Judges' Round Table** will be held

Basic Novices' Panel on Saturday, January 15th 2011 at 7:30 h at the Official Hotel.
Advanced Novices' Panel on Saturday, January 15th 2011 at 8:30 h at the Official Hotel.
Juniors' Panel on Sunday, January 16th 2011 at 8:00 h at the Official Hotel.
Seniors' Panel on Sunday, January 16th 2011 at 9:00 h at the Official Hotel.

9. EXPENSES

Travel expenses will be paid to the Technical Panel (Technical Specialists and Technical Controller) and Referees only, based on economy airfare.

The organiser will provide **accommodation** for the invited Technical Panel, the Referees and the nominated Judges.

OC will provide **meals** for the Technical Panel, the Referees and the nominated Judges from January 13th, starting with dinner till January 16th, ending with breakfast.

The official hotel for Referees and Judges:

Holiday Inn Berlin City East
Landsberger Allee 203
13055 Berlin
Tel.: +49 (30) 978 08 401
Fax: +49 (30) 978 08 450
E-mail: info@hibce.de
Internet : www.holidayinn.de

The rooms at Holiday Inn Berlin City East for the Technical Panel and nominated Judges will be reserved by the Organizing Committee upon receipt of the entry.

The OC will pay the **transportation** for the Technical Panel, Referees and nominated Judges both from/to airport (Tempelhof or Schönefeld) or railway station with Taxi or Public Transportation maximum 45 EUR for both ways (official ticket/receipt mandatory).

All Competitors (Teams), Coaches, Team Managers, Team Leaders, Physician staff have to bear their own expenses.

10. REGISTRATION / ACCREDITATION

Accreditation will be given to ISU Office Holders and Guests, the Technical Panel and the Judges, Participants (Team Members), one Team Manager and one Coach per Synchro-Team. Not more than 2 Officials, one Team Leader and one Medical Attendant of each ISU Member will additionally receive an accreditation provided they are Council Members of their National Federation (including Presidents) or the General Secretary of the Head Office of their Federation. Each Member Federation confirms the function of each Team Member with the official entry form "Composition of Delegation".

The registration for the Technical Panel, Referees, Judges, Teams, Accredited Coaches, Team Leaders and Team Managers will be given at the Official Hotel, the Holiday Inn Berlin City East, from Wednesday morning on.

11. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other



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expeditious means. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Deutsche Eislaufr-Union assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred by Competitors and Officials.

TEAM ENTRY / PUBLICITY WAIVER

Members, Teams and Competitors hereby shall acknowledge acceptance of ISU rule 131 concerning ENTRIES and sign the Declaration forms (see: www.cup-of-berlin.com)

Each ISU Member has the right to nominate two teams each for the Basic- or Advanced-Novice, Junior and Senior competition in the Cup of Berlin 2011. The host member is not bound to this restriction.

Entries for Teams, nominated Judges, Coaches, Team Leaders and Team Managers must be made only by the respective Members on the enclosed Official Forms and must reach the organizer not later than November 19th, 2010. Late entries can not be accepted. The official entry forms have to be used and be sent to (**preferred via Email**):

OC Cup of Berlin 2011
Elke Treitz
Sudetenstr. 17
D- 69221 Dossenheim
Fax: +49 (3212) 2244155
Email: elke@treitz.de

Please attach a Team Photo to your entry request; digital photo per Email would be preferred. Team Photo, Team Press Info and Results may be published in the World Wide Web. Each Team taking part in the Cup of Berlin 2011 acknowledges and consents to that fact.

Please find the Entry Forms in electronic version at: www.cup-of-berlin.com
or www.eislaufr-union.de

Deadline for Preliminary Entry Form: October, 15th 2010

12. ENTRY FEE

The entry fee of EURO 370,00 (net) per Senior and Junior Team, EURO 330,00 (net) per Novice Team is due at the time of application, to be paid through bank currency transfer. Please transfer the entry fee to the following Bank Account:

Empfänger / Recipient:	Deutsche Eislaufr-Union e.V.
Name of the Bank:	Dresdner Bank München
BLZ:	70080000
Kto / Account No.:	587900000
SWIFT-BIC:	DRES DE FF 700
InterBank-AccNr (IBAN):	DE26 7008 0000 0587 900000
Subject:	CoB2011,<ISU-Member-Federation>,<Name of the Team>

Should a team withdraw from the Event after December 15th, 2010, the Entry Fee will not be refunded.



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13. INFORMATION

Please address all requests to: Deutsche Eislauf-Union e. V.
OC „Cup of Berlin“
Mobile: +49 151 12244155
Fax: +49 3212 2244155
Email: elke@treitz.de

14. EVENT-PAGE

The OC will provide all information on the event-page.
Stay informed on
www.cup-of-berlin.com

15. HOTEL INFORMATION

ACCOMMODATION at special rates will be offered to teams in the official hotel:

Holiday Inn Berlin City East
Landsberger Allee 203
13055 Berlin
Tel.: +49 (30) 978 08 401
Fax: +49 (30) 978 08 450
E-mail: info@hibce.de
Internet : www.holidayinn.de

All hotel reservations and pre-payments of hotel rooms in the Official Hotel will be made by the teams. Please use forms on www.cup-of-berlin.com

TEAM-MEALS

The Holiday Inn hotel offers also meals for a special team rate.

TEAM PARTY

Celebrate yourself and join the Team Party on Saturday night after the Award Ceremony in the Official Hotel. A DJ will guarantee for good music. Price per person EUR 28,- dinner and one soft drink included.

Registration required for the Team Party, see form on www.cup-of-berlin.com

16. TEAM-TRANSPORTATION

Also all bus reservations and payment will be made by the teams. The Organizing Committee will support you with some contact dates.

Please find more information on www.cup-of-berlin.com



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17. PRELIMINARY EVENT SCHEDULE

(subject to changes)

Wednesday, January 12th 2011

All day	Additional Practice (In-official)	(Erika Heß Rink)
Afternoon	Official Accreditation	(Holiday Inn Berlin City East)

Thursday, January 13th 2011

All day	Additional Practice (In-official)	(Erika Heß Rink)
All day	Official Accreditation	(Holiday Inn Berlin City East)
17.00 h	TC-/Referees- Meeting	(Holiday Inn Berlin City East)
17.30 h	Judges' Meeting	(Holiday Inn Berlin City East)
19:00 h	Team Leaders' - /Coaches Meeting	(Holiday Inn Berlin City East)
20:30 h	Opening Off Ice / Official Draw	(Holiday Inn Berlin City East)

Friday, January 14th 2011 (Sportforum, Competition Rink)

Morning	Official Practice Free Skating	Basic Novice (Starting Order)
	Official Practice Free Skating	Advanced Novice (Starting Order)
	Official Practice Short Program	Junior Teams (Starting Order)
	Official Practice Short Program	Senior Teams (Starting Order)
Afternoon	Basic Novices'	Free Skating
	Advanced Novices'	Free Skating
	Award Ceremony	
Evening	Juniors'	Short Program
	Seniors'	Short Program

Saturday, January 15th 2011 (Sportforum, Competition Rink)

07:30 h	Judges Round Table – Basic Novices' Panel
08:30 h	Judges Round Table – Advanced Novices' Panel
Morning	Official Practice Free Skating Junior Teams (Starting Order)
	Official Practice Free Skating Senior Teams (Starting Order)
Afternoon	Juniors' Free Skating
Evening	Seniors' Free Skating
	Award Ceremony
	Team Party (Holiday Inn Berlin City East)

Sunday, January 16th 2011

08:00 h	Judges Round Table – Juniors' Panel	(Holiday Inn Berlin City East)
09:00 h	Judges Round Table – Seniors' Panel	(Holiday Inn Berlin City East)