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To all participating ISU members,

British Ice Skating is extremely pleased to welcome the ISU Figure Skating family to Great Britain to the MK John Wilson Trophy Sheffield 2022.

We will offer a special South Yorkshire welcome to all the skaters, officials, team members and spectators at The Bauer Arena at IceSheffield, where the ISU Grand Prix of Figure Skating will be staged.

Away from the ice, Sheffield has much to offer. Built on seven hills, it is one of the greenest cities in Europe, with over 200 parks, gardens and woodlands with many canal side and nature trails. It is a compact city with many attractions for its visitors with galleries, museums, theatres, shopping centres and convenient transport links between the hotels and the venue.

On behalf of the Board of Directors of British Ice Skating and all our members, we look forward to welcoming our guests to Sheffield in November 2022.



Robin Cousins MBE

President
British Ice Skating



Host City Sheffield

The city of Sheffield attracts people from all over the world and it is not just the great shops, bars, restaurants, art galleries, museums and theatres that make it a popular place to visit. Sheffield can also boast that it is the safest and greenest city in the UK; over a third of the city lies within the boundary of the second most visited National Park in the world. Sheffield has always been a centre of creativity, whether it be related to science, music, high tech industry, sports or the arts. Sheffield also has a fine heritage of cutlery and steel making.

Sheffield is ideal for skaters and their families as you will never be far away from one of 200 parks, woodlands or gardens. The city centre is less than 5 miles from the Peak District.

Attractions outside the centre can usually be reached by bus, tram and train or alternatively by walking, which is an ideal way to explore the suburbs and their many green spaces.

Sheffield was one of the first cities in the UK to introduce the supertram system. The tram provides clean, green access not only to the city centre but also to the shops and the many sporting venues, including iceSheffield.



There is so much to do in Sheffield, from enjoying the fantastic food in numerous cosmopolitan restaurants or relaxing in an array of cafes and bistros, to electrifying entertainment, exciting events and astounding attractions which are bound to get you hooked. The city centre buzzes with theatres, cinemas and shops.



How to Get to Sheffield

Access by Air

The official airport for the event is Manchester International Airport (distance approx. 50 miles/82KM/ 1 ½ hours).

Other international airports within 1 hour of Sheffield are: Nottingham, East Midlands, Robin Hood Airport Doncaster- Sheffield, Leeds/Bradford

The Organising Committee will be on hand to meet all teams and officials at Manchester Airport. Charge for non-team members using the airport transfer is £60 for a return journey or £35 for a single trip.



Collections will be from Manchester Airport only. However, the OC has the right to arrange alternative airport pickups as deemed necessary. Should a Team choose to travel outside the designated arrivals window teams they are responsible for their own transfers.



Access by Train

Sheffield is connected to the main railway lines from all over the United Kingdom. There is a regular and frequent service to Sheffield from all areas of the UK. The train station is located close to the hotels. Teams/Officials arriving by train will be met if arrival times are advised. www.thetrainline.com will display times and prices for train journeys.

Access by Car

Sheffield is also easy to reach by car, being served by major motorway links, in particular the M1 from London in the South to the North East of England and on to Scotland.

Travelling within the City

The fastest and easiest way to travel around Sheffield is by Supertram. The Supertram runs a very frequent service between 05.00 and midnight, linking the railway station, City Centre, IceSheffield, and Meadowhall Shopping Centre. A small fee per journey applies, or daily and weekly passes can be obtained. For maps and timetables, please visit the website, www.supertram.com



OC Shuttle Bus Service

A special shuttle bus service operates between the official hotels and IceSheffield during the Event. The transportation is available to all participants carrying the accreditation card and to chaperones with the official bus pass.



IceSheffield

IceSheffield, was opened in 2003. Sheffield is in an enviable position as it is one of only two facilities in the UK that has two Olympic sized ice pads. Offering public ice skating sessions, the UK's largest 'learn to skate' ice skating and ice hockey programme. IceSheffield is also home to 30 Ice Sports Clubs across all disciplines including Ice Hockey, Figure Skating and Dance, Synchronised Skating, Sledge Hockey and Speed Skating. Participants start from age 5 upwards up to professional athletes. With the venue currently hosting 1350 Children and adults on the learn to skate programme.



IceSheffield are proud to host and deliver the majority of elite performance programmes for figure skating and ice hockey in the UK. Offering inclusion and activities for all ice sports from community and grass root usage to elite performance.

The planned legacy for IceSheffield when first built was to enable athletes to compete at the highest level, we have seen many examples of this with athletes like PJ Hallam former British Figure Skating Champion and Liam Kirk was drafted in the 2018 NHL Entry Draft by the Arizona Coyotes, becoming the first player

born and trained in England to be drafted into the NHL.

IceSheffield was also the home to Netflix Teen TV Drama Zero Chill Season 1. The venue was transformed into the Hammerstrom Arena.



IceSheffield has already hosted British Championships, the 2007 European Short Track

Championships and 2007, 2008 and 2010 Junior Grand Prix of Figure Skating. IceSheffield lies at the centre of a complex which also includes the English Institute of Sport, The Home of British Ice Skating. A facility built at a cost of £28 million housing an integrated sports medical and sports science facility, including a large strength and conditioning room, extensive rehab facilities, treatment and consulting room, hydrotherapy pool and floatation tank, in addition to a full size indoor athletic track.



Places to Visit

Chatsworth House

Chatsworth House is set in the heart of the Peak District and boasts 100 acre park, shops, adventure playground, a farmyard, restaurants and an award winning farm shop.

The main house is closed in January, however the 100 acre park, the farm shop and its restaurant are open all year round.



Meadowhall

With approximately 280 shops and 12,000 free parking spaces, Meadowhall is a shopaholics' paradise.

Winter Gardens

Located in the heart of the City the Winter Gardens contains more than 2,500 plants from all around the world. The Bessemer Gallery is located within the Gardens alongside a coffee shop for light refreshments. Admission is free.

For further information on Sheffield's attractions please visit www.welcometosheffield.co.uk





The Official Hotels

Crowne Plaza, Royal Victoria, Sheffield

ISU Officials, Technical Panels, Referees,
Judges & Technical staff

Victoria Station Road
Sheffield
South Yorkshire
S4 7YE

Phone: +44 114 276 8822

Bed and Breakfast Rate - £119 for single
occupancy, £149 for twin occupancy.



The Quays Hotel, Sheffield

Coaches, Team Officials

Victoria Quays
Furnival Road
Sheffield
South Yorkshire
S4 7YA

Phone: +44 114 252 5500

Bed and Breakfast Rate - £99 for single
occupancy, £115 for twin occupancy.

Mercure Parkway, Sheffield

Skaters, Medical Team and Team leaders

Britannia Way
Catcliffe
Sheffield
S60 5BD

Phone: +44 114 2952989

Dinner, Bed and Breakfast Rate: £134.50
single occupancy, £149.50 for twin/double
occupancy.





Jurys Inn, Sheffield

Media, Chaperones, Team Officials.

119 Eyre Street
Sheffield
South Yorkshire
S1 4QW

Phone: +44 114 291 2222

Bed and Breakfast Rate - £99 for single occupancy.

All rates are per room per night, and all taxes which are subject to change. All rooms are equipped with TV, bath/shower, toilet etc. Electricity 240 V, 3 pin square sockets, and are situated approx. 15 min. by shuttle bus to IceSheffield.

The Supertram also runs from the City Centre to IceSheffield from 5am until midnight, taking approximately 15 mins in each direction. The hotels accept all major credit cards (including Visa; Eurocard/Master Card; American Express; Diners Club). The currency used in shops, restaurants etc. is the Pound Sterling (£).

All reservations for the official hotels above must be made through the Organising Committee and through the ISU Online Registration System (ORS). The hotels will not accept any private bookings.

Chaperones and other non-team members may not share rooms.

The Organising Committee can make arrangements and booking for all members of a federation's delegation. booked and requested through the ORS by the Closing Date of 14th October 2022.

Accompanying Persons

For Team Members with payment not covered by the Organising Committee (OC) and sharing room with a Team Member whose accommodation is covered by the OC, the charge of 50% of the room rate will apply. Judges bringing an accompanying person will be charged the difference between the single and twin occupancy.

Extra Service and Incidentals

Visitors should take note that the mini bar, Pay TV and outside telephone calls are only available with a personal credit card or deposit at the hotel reception. For all individuals and rooms, hotel extras, including such services as telephone charges, Pay TV, room service, mini-bar, laundry, and dry cleaning are visitor's own responsibility, and they shall be settled directly at the hotel front desk upon check-out. Each member federation is responsible for all incidentals.

Contact Person and Room Changes

The Team Leader is responsible for any problems related to rooming, changes, damage, incidentals etc. Requests regarding room changes should be addressed by the Team leader directly to the OC. No changes will be accepted by the hotel.



Smoking

Please note that smoking is not permitted in UK hotels and public buildings . Legal action will be taken and incur a penalty fine .

There are a large number of hotels of various sizes and price ranges available in Sheffield City Centre.

Distances

Airport Transfers

	Crowne Plaza	Mercure	Jurys Inn	The Quays	IceSheffield	Manchester Airport
Crowne Plaza		7.5km	1.5km	0.5km	4km	70km
Mercure	7.5km			7.5km	5km	79km
Jurys Inn	1.5km	7.5km		1.5km	6km	68km
The Quays	0.5km	7.5km	1.5km		4km	70km
IceSheffield	4km	5km	6km	4km		76km
Manchester Airport	70km	79km	68km	70km	76km	

Accommodation and Meals

Skaters

Skaters will be covered for accommodation and meals from dinner Wednesday 9th November 2022 until breakfast on Monday 14th November 2022.

Judges

The cost for accommodation and meals will be covered by the Organising Committee from dinner Wednesday 9th November 2022 until breakfast on Monday 14th November 2022.

Assistant Team Leaders, Coaches, Team Medical, Team Officials, Federation Presidents.

The cost of accommodation and meals are not covered by the Organising Committee.

Vouchers

Meal vouchers will be distributed upon arrival, and can only be used at the designated hotel and are not transferrable. In addition, Judges/Event Officials will receive two drink vouchers per day for the period of coverage.

Meals vouchers can be purchased at the Organising Committee Office upon arrival or at any time during the competition.

Cost Per Meal Voucher is £25

Changes in Accommodation

Any change of rooms must be requested by the Team leader to the OC who will deal directly with the hotel.

Final payments

Meetings with Team leaders will be scheduled on arrival and prior to departure to clarify individual invoices and a timeframe for final payments.

The Team leaders are responsible for the Final Payment for each federation including any possible damage or team costs

Federations will be required to settle their remaining payment with the OC at latest on arrival at the Hotel in Sheffield. Each federation will receive the balance sheet for their team in advance of the event, requesting payment in advance where possible.

Cancellation & refund policies (less banking charges)

Refund of deposit 100%	until 14.10.2022
No refund	after 14.10.2022

Rooms for Federations neglecting to pay the deposit of 50% by 14/10/2022, cannot be secured and will therefore be cancelled.

The OC is free to cancel any reservations for which payment has not been received by the final deadlines.

In addition, any reservations made after the final deadline may not be provided with the discounted room rate and availability cannot be guaranteed.

Each federation will receive the balance sheet for their team in advance of the event, requesting payment in advance where possible.

Federations will be required to settle their remaining payment with the OC at latest on arrival at the Hotel in Sheffield.

Accreditation

All Event Participants, entered and accepted in ORS as well as parts of the OC taking part in the event must register upon arrival at their designated accreditation point.

The Accreditation Office for the ISU Officials and teams at the hotels will be open starting from Wednesday the 9th of November until 5pm on Thursday 10th November. Media representatives will be handled at their designated accreditation point. Accreditation will not be issued without presentation of a valid passport.

All skaters and judges will be required to present their passport (and clearance certificate if passport is not the same as the Member entering the skater) prior to receiving Accreditation.

All competitors must hold a valid health insurance.

Chaperones

Persons who wish to be registered by the federations as official chaperones (one per competitor) must be named on the Entry Form "Composition of Delegation".

Chaperones will not receive an accreditation but will be registered at the accreditation office upon arrival. Officially registered chaperones will receive a bus permit which additionally allows them to watch the practices free of charge. Chaperones will not receive any special price tickets to the competition events or the Exhibition. Chaperones will be accepted only if they have a direct relation with the skaters (family members, spouse/partner).

VISA Regulations

Please visit the UK Border Agency website for information on how to apply for a UK visa. Requests for Visa letters should be submitted as soon as possible www.ukvisas.gov.uk/en

Tickets

Tickets are available only through the ticketing website

www.grandprix2022sheffield.com

<https://buytickets.at/grandprix2022sheffield>

General Information

Currency

Currency in United Kingdom is Pound Sterling (£). Hotels accept all major credit cards.

Time Zone

The United Kingdom uses Greenwich Mean Time or Western European Time (UTC)

Electricity

United Kingdom operates on 240 V. 3 pin square sockets.

Climate in Sheffield

Average temperature in Sheffield in November: 6.5°C.

Average precipitation in Sheffield in November: 73 mm.

Contact Information

Organising Committee

ISU Grand Prix of Figure Skating 2022/23 – MK John Wilson Trophy 2022 Sheffield.

British Ice Skating

English Institute of Sport

Coleridge Road

Sheffield

S9 5DA

General Enquiries

Email: GrandPrix2022Sheffield@iceskating.org.uk

Ms Kirstie Robinson – Competition Manager

Email: Kirstie.Robinson@iceskating.org.uk

Ms Sarah Logie – Event Operations Manager

Email: Sarah.Logie@iceskating.org.uk



Preliminary Event Schedule

Thursday, November 10, 2022	All day	Official Practice
	09:00	PAIRS – Technical Panel Meeting
	10:30	Team Leaders Meeting
	11:30	Medical Meeting
	12:00	ICE DANCE – Technical Panel Meeting
	13:15	MEN & WOMEN – Technical Panel Meeting
	16:30	Referees and Technical Controllers Meeting
	17:30	Judges Meeting
	20:30	ISU and Judges Dinner (TBC)
Friday, November 11, 2022	18:00	PAIRS – Short Program
	19:25	MEN – Short Program
Saturday, November 12, 2022	13:45	ICE DANCE – Rhythm Dance
	15:20	WOMEN – Short Program
	18:30	PAIRS – Free Skating
	20:00	PAIRS – Technical Panel Review Meeting
	20:05	MEN – Free Skating
Sunday, November 13, 2022		Victory Ceremonies MEN and PAIRS
	07:30	PAIRS – Judges Round Table Discussion
	08:45	MEN – Judges Round Table Discussion
	11:15	WOMEN – Free Skating
	13:25	ICE DANCE – Free Dance
	13:30	MEN & WOMEN – Technical Panel Review Meeting
		Victory Ceremonies ICE DANCE and WOMEN
	15:15	ICE DANCE – Technical Panel Review Meeting
	17:00	WOMEN – Judges Round Table Discussion
	18:00	ICE DANCE – Judges Round Table Discussion
	19:00	Exhibition Gala

Please note: This schedule is subject to changes.

