



## **Finlandia Trophy Espoo**

**Espoo, Finland**

**October 6-8, 2023**



# **ANNOUNCEMENT**

## **Finlandia Trophy Espoo**

**An International Senior Competition**

**for**

**Men, Women, Pair Skating and Ice Dance**

**organized by**

**Finnish Figure Skating Association**

**Espoo, Finland**

**October 6-8, 2023**

**A competition as part of the**



**Challenger Series in Figure Skating 2023/24**

**under the authorization of the**

**INTERNATIONAL SKATING UNION**



## 1. GENERAL REGULATIONS

The **Finlandia Trophy Espoo** will be conducted in accordance with the ISU Constitution and General Regulations 2022, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2022, and the relevant ISU Communications.

Participation in the **Finlandia Trophy Espoo** is open to all Competitors who belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2526 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2526 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

## 2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Finlandia Trophy Espoo** is part of the Challenger Series in Figure Skating 2023/24 and will be conducted in accordance with additional requirements as specified in the General Announcement for the Challenger Series in Figure Skating 2023/24 as well as ISU Communication 2539.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or an ISU Grand Prix of Figure Skating events does not limit the participation in events of the Challenger Series.

### CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form a Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual Challenger Series Ranking in Figure Skating after the last event of the Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the Challenger Series in Figure Skating 2023/24 as well as ISU Communication 2539.

## 3. TECHNICAL DATA

<b>PLACE</b>	<b>Main arena: Espoo Metro Arena, Urheilupuistontie 3, 02200 Espoo</b> (an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)
	<b>Practice arena: Espoo Metro Arena, Urheilupuistontie 3, 002200 Espoo</b> (an indoor ice-rink with the ice surface of 28 x 58 m, air-conditioned and heated)
	<b>Main and Practice Rink are in the same complex / building.</b>



<b>MEN</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022, Rule 611, paragraphs 1 and 2.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2021, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.  Duration: 4 min., +/- 10 sec.
<b>WOMEN</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 611, paragraphs 1 and 2.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.  Duration: 4 min., +/- 10 sec.
<b>PAIR SKATING</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022, Rule 620, paragraphs 1 and 2 for 2023/24.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2022, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.  Duration: 4 min., +/- 10 sec.
<b>ICE DANCE</b>	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2022, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2560 and subsequent updates.  Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2022, Rule 710. The required elements to be skated are those listed in ISU Communication 2560 and subsequent updates.  Duration: 4 min., +/- 10 sec.



## **4. ENTRIES**

### **4.1 General**

All Entries must be made by the ISU Member concerned based on the regulations for the Challenger Series in Figure Skating 2023/24.

All entries for the Finlandia Trophy Espoo, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

### **4.2 Preliminary Entries**

The preliminary entries must reach the Organizer by latest: 11<sup>th</sup> August 2023 by entering the information through ORS.

### **4.3 Entries by Name**

#### **4.3.1 Entries of Competitors**

Each ISU Member may enter up to three (3) Women and Men and up to two (2) Ice Dance couples and Pairs. In accordance with the Challenger Series General Announcement, the participation of the host member is not limited.

The OC reserves the right to limit the number of entries to 24 Women and Men, 12 Pairs and 15 Ice Dance couples. In case of a higher number of entries, the OC may limit the number of final entries available for Members. If OC have to limit the number of entries, priority will be given to those countries that have made the Preliminary Entries.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

**Finnish Figure Skating Association**

Valimotie 10

00380 Helsinki

e-mail: [finlandiatrophy@stll.fi](mailto:finlandiatrophy@stll.fi)

and to:

ISU Secretariat

e-mail: [entries@isu.ch](mailto:entries@isu.ch)

not later than: **Wednesday, 6<sup>th</sup> of September 2023, at 8pm UTC (local time in the city of event).**

#### **4.3.2 Entries of Judges**

Each participating ISU Member has the right to nominate one judge per discipline who has at least the qualification "Judge for International Competitions". In conjunction with CS Finlandia Trophy Espoo there will be invitational SYS short program competition on Saturday and invitational Special Olympics competition on Sunday. Nominating the judge to be able to judge also in these disciplines, would be highly appreciated.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date of the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.



The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than:  
**Wednesday, 6<sup>th</sup> of September 2023, at 8pm UTC (local time in the city of event).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment. The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

#### **4.1.4 Entries of Team Members**

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than:  
**Wednesday, 6<sup>th</sup> of September 2023, at 8pm UTC (local time in the city of event).**

#### **4.1.5 Entry Fee**

With the entry to the competition, the entry fee must be paid as follows:

70.00 € per single skater  
100.00 € per pair or ice dance couple

**The entry fee will not be refunded in case of withdrawals for any reason.**

Weblink will be sent after August 11th to those ISU Members that sent the Preliminary Entries.

## **5. APPOINTED EVENT OFFICIAL**

This Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the Challenger Series in Figure Skating 2023/24 as well as ISU Communication 2539 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2022 for appointing the Event Officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

## 6. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **Thursday October 5<sup>th</sup>** until breakfast on **Monday October 9<sup>th</sup>**.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Figure Skating 2023/24 as well as ISU Communication 2539, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "senior" competitions of a Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the "senior" category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

## 7. PRACTICE

Official practice for Competitors begins on **Thursday, October 5th**. The detailed schedule will be issued at the time of registration.

## 8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish, in advance, competition music of excellent quality via event platform [https://www.lyyti.in/FT2023\\_Music](https://www.lyyti.in/FT2023_Music) until September 30, 2023, in accordance with Rule 343, paragraph 2.

Please note: if music file exceeds the size of 1gb, an email-based transfer service which allows to send large files could be used to send the file to the OC via email.

Each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s). The music files must be sent as WAV or MP3 file formats. Any other format is not acceptable. Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.

The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.

Please note: CDs will **not** be accepted by the Organizing Committee.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be entered on the ISU Portal. Members can download the entered information to send to the Organizing Committee.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

## 9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Espoo** is **Helsinki-Vantaa Airport (HEL)** with a distance of **25 km** to the official hotel.

The Organizing Committee provides a bus shuttle to meet the teams on arrival. Shuttle service is available only from the Helsinki-Vantaa Airport, starting from Wednesday October 4, 2024, between 8.00-22.00. Please accept that we have to ask for a small transportation fee from all persons participating in this shuttle service. Please inform the Organizing Committee together with your entry whether you will be using the transportation offered. Otherwise, please use the taxi services at the Helsinki-Vantaa Airport.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **September 13, 2023** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

## 10. OFFICIAL HOTEL(S)

### **Sokos Hotel Tapiola Garden**

Tapionaukio 3

02100 Espoo, Finland

phone: + 358 20 1234 616

web: <https://www.sokoshotels.fi/en/espoo/sokos-hotel-tapiola-garden/>

Each ISU Member must book hotel rooms directly from the hotel (weblink above). To finalize the booking, the system requires a credit card number. In order to get the above-mentioned rates, book the rooms by **September 11, 2023, 8 pm at latest** by using the reservation code sent to all ISU Members. Organizer Committee cannot guarantee the availability of rooms for bookings which are submitted after the given date. The negotiated rates are valid for bookings between October 3<sup>th</sup>-10<sup>th</sup>. Hotel payments are made upon arrival at the hotel **or** online when making the reservation (following the weblink above)

There is a free shuttle bus transportation service between the Official hotel and the ice rink.

The Organizing Committee will make hotel reservations for Judges and members of the Technical Panel.

## 11. ACCREDITATION

The official accreditation for Teams is planned at the **Original Sokos Hotel Tapiola Garden** upon arrival starting from Wednesday October 4<sup>th</sup> at 3 pm.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee.





## **12. RESULTS**

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2022, Rule 352 and Rule 353 (Determination and publication of results) will be used.

## **13. PRESENTATION OF MEDALS AND PRIZES**

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played.

Local Organizing Committee will award Men and Women placed in the 1<sup>st</sup> place with 2'000€ prize money. Winners of the Pairs and Ice Dance categories will receive prize money amount of 3'000€.

Payments will be made through the respective National Associations as per ISU Rule 102. The withholding tax will be deducted according to Finnish law.

## **14. INSURANCE / LIABILITY**

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

## **15. EXHIBITION**

There will be NO exhibition.

## **16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES**

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

## **17. INFORMATION AND VARIOUS**

For information, please contact the Organizing Committee:

**Finnish Figure Skating Association**

Valimotie 10

00380 Helsinki, Finland

phone: +358 40 940 2610 / Nina Gustafsson

e-mail: [finlandiatrophy@stll.fi](mailto:finlandiatrophy@stll.fi)

Please note, that all the entries must be made through ORS. E-mail entries are NOT accepted.

Official competition website: [www.finlandiatrophy.com](http://www.finlandiatrophy.com)

**18. EVENT SCHEDULE**

Wednesday, October 4, 2023	All day 15:00	Arrival of teams Accreditation opens
Thursday, October 5, 2023	All day TBA TBA TBA	Official practice Individual Technical Panel Meetings per Discipline Referees and Technical Controllers Meeting Judges Draw and Meeting
Friday, October 6, 2023	TBA	PAIRS – Short Program MEN – Short Program WOMEN – Short Program
Saturday, October 7, 2023	TBA TBA	ICE DANCE – Rhythm Dance PAIRS – Free Skating MEN – Free Skating PAIRS - Technical Panel Review MEN - Technical Panel Review Victory Ceremonies PAIRS and MEN
Sunday, October 8, 2023	TBA TBA	PAIRS – Round Table Discussion for Judges MEN – Round Table Discussion for Judges ICE DANCE – Free Dance WOMEN – Free Skating ICE DANCE - Technical Panel Review WOMEN - Technical Panel Review Victory Ceremonies ICE DANCE and WOMEN ICE DANCE – Round Table Discussion for Judges WOMEN – Round Table Discussion for Judges

**Please note:**

**This schedule is subject to changes and will be updated in accordance with the final number of entries.**

**FORMS AND DEADLINES**

<b>Number</b>	<b>Form</b>	<b>Format</b>	<b>Deadline</b>
N/A	Preliminary Entry Form	ORS	11 <sup>th</sup> August
N/A	Composition of Delegation	ORS	6 <sup>th</sup> September
N/A	Entry Form for Competitors	ORS	6 <sup>th</sup> September
N/A	Entry Form for Judges	ORS	6 <sup>th</sup> September
N/A	Hotel reservation request	ORS	6 <sup>th</sup> September
N/A	Team Travel Form	ORS	13 <sup>th</sup> September
	Hotel reservation for teams	Via weblink*	11 <sup>th</sup> September
	Visa request form	Via weblink*	13 <sup>th</sup> September
	Entry fee	Via weblink*	30 <sup>th</sup> September
	Music files	<a href="#">Via weblink</a>	30 <sup>th</sup> September
N/A	Press Information	ISU Portal	Valid for season 23/24
N/A	Competition Music Information	ISU Portal	Valid for season 23/24
N/A	Ice Dance Music Information	ISU Portal	Valid for season 23/24
N/A	Program Content Form	ISU Portal	Valid for season 23/24

\* Weblink will be sent after August 11<sup>th</sup> to those ISU Members that sent the Preliminary Entries