



# FIRST INFO

**GDAŃSK, POLAND**

**October 5th to 8th, 2022**

## 1. WELCOME

Polish Figure Skating Association has a great pleasure to welcome all participants in the beautiful city of Gdańsk for the ISU Junior Grand Prix in figure Baltic Cup 2022. This handbook contains some useful information during your stay in Poland.



## 2. THE OFFICIAL HOTELS



### Hotel Mercure Gdańsk Posejdon

Skaters, Coaches, Team Leaders,  
Team Officials, Team Medical Staff

**Address:** Kapliczna 30, 80-341, Gdańsk

[View in Google Maps](#)

#### ACCOMMODATION

**Single room:** **100 Euro**  
(incl. breakfast)  
**Double room:** **75 Euro per person**  
(incl. breakfast)

#### MEALS

**Lunch:** **30 Euro**  
**Dinner:** **30 Euro**



### Golden Tulip Gdańsk Residence

ISU Officials, Judges, Coaches, Chaperons

**Address:** Piastowska 160, 80-358, Gdańsk

[View in Google Maps](#)

#### ACCOMMODATION

**Single room:** **100 Euro**  
(incl. breakfast)  
**Double room:** **75 Euro per person**  
(incl. breakfast)

#### MEALS

**Lunch:** **30 Euro**  
**Dinner:** **30 Euro**



**All rates are per person and night, including breakfast, GST and all local tourist taxes.**

### PAYMENT

The Organizing Committee will pay for accommodation for ISU Event Officials (Referees, Technical Controllers, Technical Specialists, Data / Replay Operators), Judges and Competitors beginning on Tuesday, **October 4<sup>th</sup>, 2022** until Sunday, **October 9<sup>th</sup>, 2022**.

The Member Federations will be sent invoices prior to the start of the event and payment will have to be made no later than **September 22<sup>nd</sup>, 2022**.

### Incidentals

Any incidentals (i.e. telephone, room service, etc.) need to be paid prior to departure by each individual at the hotels front desk.

### Questions and requests about accommodation

For any questions regarding accommodation, travel arrangements, finances and meal service please contact Ms. Ivetta Roczek at the OC Office at the "Zatoka" conference room in the Hotel Mercure Gdańsk Posejdon.

## Reservations

Every hotel reservation can only be made through the Organizing Committee (OC) by submitting a request via the ISU Online Registration System (ORS).

In case that rooms reservations are to be cancelled after **September 8<sup>th</sup>, 2022**, full cancellation fees will be invoiced to the Member Federation.

Payments for accommodation can be made only by bank transfer till **September 22<sup>nd</sup>, 2022**.

**For your convenience please find below the summary of important deadlines:**

Deadline for <u>room cancelation</u> :	<b>September 8<sup>th</sup>, 2022</b>
Deadline for <u>payment</u> :	<b>September 22<sup>nd</sup>, 2022</b>

## 3. ACCREDITATION

All participants must register upon arrival at the accreditation office in **Mercure Gdańsk Posejdon Hotel**.

The accreditation office and organizing committee office will be in conference room "Zatoka".

Passports of the skaters must be presented at the accreditation for verification!

From Thursday, October 6<sup>th</sup> the competition office will be moved to **the Ice rink** in Ballet room (no. 17).

**Planned operating hours (subject to changes):**

HOTEL MERCURE GDAŃSK POSEJDON		
Tuesday,	October 4 <sup>th</sup>	10:00 – 23:00
Wednesday,	October 5 <sup>th</sup>	08:00 – 22:00
ICE RINK		
Thursday,	October 6 <sup>th</sup>	09:00 – 21:00
Friday,	October 7 <sup>th</sup>	08:00 – 21:00
Saturday,	October 8 <sup>th</sup>	08:00 – 19:00

## 4. VENUE – THE ICE RINK



### HALA OLIVIA

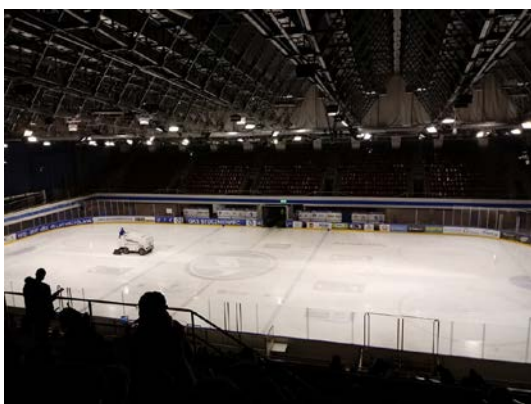
**Address:** Grunwaldzka470, 80-309, Gdańsk  
[View in Google Maps](#)

+48 58 552 20 91

[sekretariat@stoczniowiec.org.pl](mailto:sekretariat@stoczniowiec.org.pl)

Hala Olivia (*eng. Olvia Hall*) is a skating complex with 2 full size indoor ice rinks.

Both main and practice rink has ice surface dimensions of 60m x 30m, they are air-conditioned and heated.



**MAIN RINK**



**PRACTICE RINK**

## 5. CHAPERONE TICKETS

Officially entered chaperons (one per skater) will not be accredited but may receive a “Bus Permit” to join the shuttle bus system.

The event is planned to be open to public (subject to change) and therefore the ticket to access spectators’ seats during practice sessions and competition is not required. In case of introducing admission tickets, chaperones need to purchase an event ticket allowing them to enter the grandstand for the public.

Bus Permits for chaperones are available at the accreditation office.

## 6. MEALS

ISU Event Officials (Referees, Technical Controllers, Technical Specialists, Data/Replay Operators), Judges and Competitors will receive meal-vouchers for the period, covered through the Organizing Committee, beginning with **dinner on Tuesday, October 4<sup>th</sup>, 2022** until **breakfast on Sunday, October 8<sup>th</sup>, 2022**.

Meal vouchers are not transferable.

All other accredited persons may purchase meal vouchers at the accreditation office.

**Lunch or Dinner per voucher 30 EUR / per meal** (each meal includes a non-alcoholic drink)

### Meal Hours:

<b>Breakfast</b>	<b>all days</b>	<b>06:00 – 10:30</b>
<b>Lunch</b>	<b>all days</b>	<b>12:00 – 15:00</b>
<b>Dinner</b>	<b>all days</b>	<b>18:00 – 22:00</b>
<b>Late Dinner</b>	<b>(Thursday &amp; Friday if needed)</b>	<b>22:00 – 00:00</b>

## 7. SKATING LOUNGE

The Skating Lounge at the Ice Rink will serve all Skaters and Team Members (including Team Leaders, Team Medical Staff, Coaches) as well as Event Officials and Judges. The selection will include coffee, tea, soft drinks, and light snacks. The Skating Lounge will be open during all practices and events.

**The Skating Lounge will be at the Hala Olivia Ice rink in Teams Area of the Venue (between main rink and practice rink).** The Lounge will be accessible from main corridor at ground level.

## 8. JUDGES’ ROOM and TECHNICAL PANEL ROOM

**The Judges’ Room and Technical Panel Room will be in Officials Area of the Venue (at the opposite side of the main rink from Teams Area).**

Light snacks and refreshments for the judges will be served before and during events in the judge’s room. When there is no event underway, please use the Skating Lounge for refreshments.

## 9. SKATERS SERVICE

Skates repair and skates sharpening service will be offered upon request. If you need to use the services, please contact the Organizing Committee.

## 10. DRESSING ROOMS

There will be four (4) dressing rooms for skaters at the Ice rink. All of them will be accessible from the main corridor in Teams Area.

Two dressing rooms **for practice rink** – one for Women and one for Men.

Two dressing rooms **for main rink** – one for Women and one for Men.

## 11. EVENT SHUTTLE BUS

Shuttle bus connecting Mercure Posejdon Hotel, Golden Tulip Hotel and the Hala Olivia Ice Rink will be available **between October 5<sup>th</sup> and October 8<sup>th</sup>, 2022**. Transportation is available to all accredited persons carrying an **ID card** and officially registered chaperones holding a **bus permit**.

The bus will be leaving from Mercure Posejdon and travel to the Ice Rink via Golden Tulip Hotel. Please note that the Golden Tulip stop will be **hop-on / hop-off ONLY**. The bus will leave from the final stops at Mercure

Posejdon Hotel and Ice Rink every 30 minutes. The bus ride takes about 10 minutes in low traffic and up to 20 minutes during rush hours.

For details, please see the bus schedule, which will be available during accreditation.

## 12. AIRPORT TRANSFERS

The nearest airport is **Gdańsk Lech Walesa International Airport (GDN)** with 15 km from the official hotel. If you chose to travel by train the most convenient railway station is Gdansk Oliwa.

The Organizing Committee provides a shuttle bus service to and from the airport for all participants. Please note that we have to ask for a transportation fee of **35 Euro** (per person) from each person participating in shuttle service.

## 13. INFORMATION

Official communications, starting orders, results and matters of general information will be available in **the ISU Event App** and on the Information Boards at the rink and in hotels.

## 14. MEDICAL SERVICES

**First aid is available during all practices and competitions at the ice rink.**

A physiotherapist will be available upon request. If you need to use the services, please contact the Organizing Committee.

## 15. ANTI-DOPING CONTROLS

Anti-Doping tests will be carried out according to the ISU Anti-Doping Rules and ISU Anti-Doping Procedures, as given in the applicable ISU Communications (ISU Communications No. 2344 & 2366 or later updates).

The Anti-Doping control room will be at the Ice Rink in Teams Area.

## 16. SEATING AT THE RINK

Unless otherwise agreed, the event will be open to the public and there will be no seat reservations at the grandstand. Please note that there are some restricted areas where seating will not be allowed during all practice sessions and competition (i.e. Judges Stand, section behind and next to the Technical Panel stand).

## 17. MUSIC

ISU Member is responsible for submitting their Competitor's music electronically to the Organizing Committee by sending them as a direct attachment to the email at: [music@jgppol22.pl](mailto:music@jgppol22.pl) until **September 28<sup>th</sup>, 2022**. CDs will not be accepted by the OC.

Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file. Any other format will not be accepted.

The **music file must be labeled** with the abbreviation of the ISU Member, name of the category, segment, and the name(s) of the competitor(s).

Example: **POL\_Men\_SP\_Lofek\_Jakub**

## 18. PRIZE MONEY

Team Leaders are asked to pick up the prize money forms at the OC Office after the end of competition on Saturday evening. Withholding tax in Poland is 10%.

## 19. IMPORTANT CONTACTS

If you have any questions regarding the ISU JGP Baltic Cup 2022, please directly contact the OC of the competition by email at [office@jgppol22.pl](mailto:office@jgppol22.pl).

You may also contact the PFSA Office by phone: **+48 502 359 933**.

You may find below the direct contact to some members of the OC:

Hotels and Meals      Ms. Ivetta Roczek      +48 668 128 122

Transportation

Mr. Konrad Woszczyński

+48 605 342 206

## 20. TIME SCHEDULE

**Please note that the below time schedule is subject to changes and will be updated in accordance with the final number of entries!**

Tuesday, October 4 <sup>th</sup> , 2022	All day	Arrival of teams
Wednesday, October 5 <sup>th</sup> , 2022	All day	Official practice
	10:00	Team Leaders Meeting
	11:00	Medical Meeting
	TBA	Individual Technical Panel Meetings per Discipline
	16:30	Referees and Technical Controllers Meeting
	17:30	Judges Draw and Meeting
	20:15	ISU and Judges Dinner
Thursday, October 6 <sup>th</sup> , 2022	09:45	WOMEN – Short Program PAIRS – Short Program MEN – Short Program
Friday, October 7 <sup>th</sup> , 2022	09:30	ICE DANCE – Rhythm Dance PAIRS – Free Skating WOMEN – Free Skating Victory Ceremonies WOMEN and PAIRS WOMEN and PAIRS – Technical Panel Review
Saturday, October 8 <sup>th</sup> , 2022	08:30	PAIR SKATING – Round Table Discussion
	09:30	WOMEN – Round Table Discussion
	12:15	MEN – Free Skating ICE DANCE – Free Dance Victory Ceremonies ICE DANCE and MEN MEN – Technical Panel Review
	21:45	MEN – Round Table Discussion for Judges ICE DANCE – Technical Panel Review
	22:45	ICE DANCE – Round Table Discussion
Sunday, October 9 <sup>th</sup> , 2022	All day	Departure of teams